

Orange High School

Student/Parent HANDBOOK



2021 – 2022

Mr. Jason Belton, Principal

Dr. Shadin Belal, Assistant Principal

Mrs. Kavita Cassimiro, Assistant Principal

Mr. Anthony Frantantoni, Assistant Principal/Athletic Director

TABLE OF CONTENTS

Welcome from the Administration	4
Orange Township Board of Education /Orange Board Administration.....	8
District Calendar	9
Orange High School Administration	10
Orange Board of Education Vision and Mission Statement	11
Orange High School Vision and Mission Statement	12
Bell Schedule	14
Inclement Weather	14
House Structure.....	15
The Child Study Team	16
Anti-Bullying Specialist.....	16
Harassment, Intimidation, and Bullying	16
Cyber Bullying	17
Academic Policies.....	17
Graduation Requirements	17
Grading Progression &Additional Requirements	18
CTE & AP Offerings.....	18
Testing.....	19
Student Records	21
Honor Roll.....	21
Grading for Transfer Student	21
Report Cards and Progress Report.....	22
Classroom Expectation	22
Substitute Teacher.....	22
Academic Dishonesty	22
OHS Attendance Policy	24
Maximum Number of Absences	25
Excused Cumulative Absence.....	25
Exceptions.....	26
Unexcused Absences.....	27
Make-Up Policy	27
Attendance Appeal.....	27
Tardiness	28
Student Services.....	29
School Social Workers.....	29
Guidance	29
Other Student Services.....	29
Library.....	29
Lockers.....	30
Lost and Found.....	30
Extra-Curricular Activity	31
Athletics	32
Department Goals	33
Objectives.....	33
Athletic Programs	34
NJSIAA Eligibility Guidelines	35
Student Athlete Academic Eligibility	36
Student Athlete Requirement.....	37
School Procedures.....	38
Change of Address, Phone Number, or Email Address.....	38
Beverages and Food	39

Hall Passes	38
Electronic Devices, Cell/Camera Phones, Unauthorized Items	38
Emergency Evacuations, Drills, and Lockdowns	39
Field Trips	39
Posters	39
Student Identification, Genesis	39
Campus Security/Safety – Video Surveillance/Photo and Video Policy	40
Hall Sweeps.....	40
Searches	40
Visitors	40
OHS Dress Code Regulation.....	41
Cafeteria	42
Code of Conduct	43
District Discipline Code.....	43
OHS Discipline Code.....	43
Compromising School Security	43
Types of Disciplinary Actions	44
Law Enforcement Unit.....	45
COVID-19 Addendum.....	46-47
Appendix.....	48-73
Memorandum of Understanding.....	49
OHS House Structure Guidelines	50
High School College Planning Checklist.....	52
Guidelines for Option II.....	55
Home School Compact	60
Pest Management Report	63
Gradebook Guidelines	64
Approved Religious Holidays.....	65



Orange Township Public Schools

Gerald Fitzhugh, II, Ed.D.
Office of the Superintendent



August 16, 2021

Dear Parents, Guardians, and Caregivers,

We are excited for the start of the 2021-2022 school year at Orange High School! We are partners, jointly dedicated to helping your child grow socially, emotionally, and intellectually. Please be reminded that students report for the first day of school on Tuesday, September 7, 2021. This school year will be filled with continued opportunities to stretch your child's practice. It is going to be a great school year for not only the school level staff but for each of you as well. For the last 15 months, we were immersed in a remote and/or hybrid model, be advised that we are returning to all buildings on September 7th. Governor Murphy shared in Executive Order #175 that remote learning would be ending as of June 30, 2021. As shared by Superintendent Dr. Fitzhugh, the end of the remote option provided the district the opportunity to plan accordingly for the safe return for all students and staff. What did the district do? We maintained our mask mandate throughout the summer, continued our temperature checks, and social distancing.

Throughout SY 21-22, as we did during the spring and summer, COVID testing will continue at every school building throughout the school year. We will continue the daily COVID-19 questionnaire that you completed each day last school year in Genesis. The district's mask mandate will help to ensure the continued health and safety of all staff and students.

All face coverings (whether disposable or reusable) must:

- ✓ Be made with at least 2 layers of breathable materials
- ✓ Fully cover the nose and mouth and secure under the chin
- ✓ Fit snugly but comfortably against the side of the face
- ✓ Be secured with ties or ear loops and allow the user to remain hands-free

In our reopening plan, the following are symptoms of COVID-19 where your child/children should be tested.

- ✓ A fever of 100 degrees or greater
- ✓ Cough
- ✓ Shortness of breath or difficulty breathing
- ✓ Chills
- ✓ Repeated shaking with chills
- ✓ Muscle pain
- ✓ Headache
- ✓ Sore throat
- ✓ New loss of taste or smell
- ✓ Fatigue
- ✓ Congestion or runny nose
- ✓ Nausea or vomiting
- ✓ Diarrhea

Please see the information below regarding school procedures:

MORNING ROUTINE FOR STUDENTS

- Female students will enter through the Main Entrance of the new wing on Clarendon Place. Male students will enter through the Gym entrance of the new wing on Clarendon Place.
- Breakfast will be served in the Auxiliary Gym beginning at 7:30am. All students must remain in the Auxiliary Gym until released.
- Students must arrive to school by 8:00 a.m. Attendance is vital to instructional supports for our students. We need our students on time and present each day.
- Students will be released from the Auxiliary Gym at 8:10am and must be in First Period by 8:20am.

DISMISSAL

- All students are dismissed at 3:25pm
- Students will exit from the same morning entrances upon dismissal. All other exits and entrances will not be permitted for release.

STUDENT ATTIRE

Students should dress appropriately for a school setting. Sneakers must always be worn for physical education classes. Uniforms will not be required for this school year, but it is the expectation of the following in terms of dress:

The following items of clothing are considered to be inappropriate and are not to be worn:

- **Blouses or sweaters that show a bare midriff, halter tops, bandanas, tank tops, tops with thin straps, short shorts, short mini-skirts, clinging or form fitting spandex leggings (*without the appropriate length skorts, shorts, skirt, or dress*), pants/jeans worn below the waist, and pants/jeans with rips 4" above the knee (including any rip that shows through to skin, undergarments, or fabric.). All flannel-type pants and sleepwear are not permitted.**
- **Appropriate and safe footwear must be worn at all times. Specifically, no flip-flops, "sliders", slippers, and/or backless footwear are not to be worn due to the safety factor when using stairs. All sandals must be secured at the toes and ankle for safety.**

SCHEDULES KIOSK: We are passing out schedules on Thursday, September 2nd and Friday, September 3rd, 2021, from 8:30 AM until 1:00 PM.

STUDENT ABSENCES

Parents are responsible for reporting daily absences to Ms. Pia Frazier, Attendance Officer, at 973-677-4050, ext. 5038. The district policy indicates that a student must be in attendance for 163 or more school days in order to be considered to have successfully completed the instructional program requirements of the grade/course to which he/she is assigned.

FORMS

Students will receive the emergency contact form on the first day of school. Please review and complete the emergency form and other corresponding forms by September 13, 2021. It is important that these forms are returned so we are able to have active communication with you throughout SY 21-22.

AFTER SCHOOL PROGRAMS – After school programs and clubs will begin the week of October 4, 2021.

- Public Speaking & Debate Team
- Robotics Team
- Digital Media Club
- Journalism Club
- Student Council
- Yearbook
- Health Occupations Student of America [HOSA]
- Future Business Leaders of American [FBLA]
- Distributive Education Clubs of America [DECA]
- Culinary Club
- Academic Tutoring
- Athletic Academic Tutoring
- The Ladies of Orange

CHROMEBOOKS

Students are to bring their district issued Chromebook to school on a daily basis; full charged.

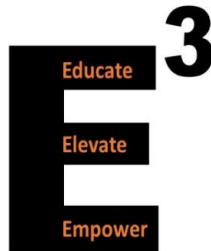
COMMUNICATION

- All teachers and staff will be connected to our students and families using “Remind” and Google Classroom. Please ensure you have connected with your child’s classroom teacher on this platform. You will receive daily updates through text message.
- E-mail & phone blasts will also be used to communicate with families. Please ensure you have updated your contact information in Genesis. It is imperative that all school personnel have the most up-to-date information for your household.
- Being able to communicate with our parents is extremely important. Please ensure that all your information is updated. You will receive calls from our secretaries to check and update your information in Genesis.
- Parent Portal will be the means of accessing all your student’s important information, his/her progress/grades, missing assignments and other concerns that might impact your student’s performance or well-being. If you have not done so, please ensure that you sign up for Parent Portal.
- Please listen to phone blasts sent by the school and/or District. They include important information and guidance. This is even more important in these uncertain times.
- If you have not signed up for the Orange App, you can download on your Android or Apple iPhone.
- The School District’s social media platforms are a great source for posting updates & important information as well as celebrating and sharing photos of our fun activities. You can also follow our school on the following social media platform below:
 - **Twitter:** @ops_district, @OHSTornadoes400, @OHSTornadoes
 - **Instagram:** @opsdistrict, @home_of_the_tornadoes, @orange_athletics
 - **Facebook:** @Orangepublicschool, @Tornadoes4Life

ORANGE HIGH SCHOOL MISSION STATEMENT

Orange High School stakeholders are committed to developing and preparing students to become college and career ready in the 21st Century through a rigorous academic program designed with thematic units of study and curriculum mapping.

Orange High School strives to *educate, elevate, and empower* every student every day.



Looking forward to a happy, healthy, and productive school year!

Educationally yours,

Mr. Jason Belton

Jason Belton,
Principal

ORANGE TOWNSHIP BOARD OF EDUCATION

Shawneque Johnson
President

Jeffrey Wingfield
Vice President

Members

Guadalupe Cabido
Sueann Gravesande

Samantha Crockett
Derrick Henry
Fatimah Turner

David Armstrong
Siaka Sherif

SUPERINTENDENT OF SCHOOLS

Gerald Fitzhugh, II, Ed.D.

ASSISTANT SUPERINTENDENT OF INNOVATION & SYSTEMS

Tina Powell, Ed.D.

BUSINESS ADMINISTRATOR/ BOARD SECRETARY

Jason E. Ballard, CEFM, QPA, RSBO

ASSISTANT BUSINESS ADMINISTRATOR/ASSISTANT BOARD SECRETARY

Lamont Zachary

EXECUTIVE DIRECTORS

Faith Alcantara, *Office of Innovation/Community Engagement*
Shelly Harper, *Office of Special Education/Intervention*
Glasshebra Jones, *Office of Human Resources*

Jacquelyn Blanton, Ed.D., *Office of Early Learning*
Karen Harris, *Office of Humanities*
David Scutari, *Office of STEM-Focused Learning*

PRINCIPALS

Jason Belton, *Orange High School*
Yancisca Cooke, Ed.D., *Forest Street Community School*
Cayce Cummins, Ed.D., *John Robert Lewis Early Childhood Center*
Dana Gaines, *Oakwood Avenue Community School*
Myron Hackett, Ed.D., *Park Avenue School*
Carrie Halstead, *Orange Preparatory Academy*
Frank Iannucci, Jr., *Lincoln Avenue School*

Debra Joseph-Charles, Ed.D., *Rosa Parks Community School*
Karen Machuca, *Scholars Academy*
Dion Patterson, *Heywood Avenue School*
Robert Pettit, *Cleveland Street School (OLV)*
Devonii Reid, Ed.D., *STEM Innovation Academy of the Oranges*
Erica Stewart, Ed.D., *Twilight Program*
Denise White, *Central Elementary School*

ASSISTANT PRINCIPALS

Patrick Yearwood, *Lincoln Avenue School*
Anthony Frantantoni, *Orange High School*
Olivero Agosto, *Orange Preparatory Academy*
Terence Wesley, *Rosa Parks Community School*
Samantha Sica-Fossella, *Orange Preparatory Academy*
Kavita Cassimiro, *Orange High School*
Isabel Colon, *Lincoln Avenue School*
Tarell Harp, *Interim, Orange Preparatory Academy*

Nyree Delgado, *Forest Street Community School*
Emily Bischoff, *Orange Early Childhood Center*
Joshua Chuy, *Rosa Parks Community School*
Gerald J. Murphy, *Heywood Avenue School*
Shadin Belal, Ed.D., *Orange High School*
April Stokes, *Park Avenue School*
Noel Cruz, *Dean of Students, Lincoln Avenue School*
Roberta Washington, *Orange Preparatory Academy*

SUPERVISORS

Tia Burnett, *Testing*
MengLi Chi Liu, *Mathematics (9-12)*
Donna Sinisgalli, Ed.D., *Visual & Performing Arts*
Marc Levenson, *Social Studies (K-12)*
Janet McClouden, Ed.D., *Special Services*
Adriana Hernandez, *ELA (K-2) & Media Specialists*
David Aytas, *STEM-Focused Learning (K-12)*

Henie Parillon, *Science (K-12)*
Delia Abreu, *Interim (3-8) & Media Specialists*
Belinda Komarica, *Mathematics (K-5)*
Caroline Onyesonwu, *Bilingual/ESL & World Languages*
Frank Tafur, *Guidance*
Amina Mateen, *Special Services*
Jahmel Drakeford, *CTE & Physical Education*



"GOOD TO GREAT"

Revised: 8/17/21



Orange Township Public School District – 2021-2022 Calendar

Gerald Fitzhugh II, Ed.D.
Superintendent of Schools
Revised 08102021



Tina Powell, Ed.D.
Assistant Superintendent for Innovation

Jason E. Ballard, CEFM, QPA, RSBO
Business Administrator/Board Secretary

<p>1-3 Professional Dev. For Staff</p> <p>6 Labor Day District Closed</p> <p>7 First Day of School</p>	<p>Staff 21 September 18 Students</p> <table border="1"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td></tr> </table>	S	M	T	W	Th	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30			<p>Staff 15 February 15 Students</p> <table border="1"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td></td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	Th	F	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28						<p>7 Parent Conf. PreK-7 - 5:30 pm - 7:30pm</p> <p>8 Parent Conf. 12:30 dismissal PreK-7 - 1:15 pm-4:00 pm</p> <p>9 Parent Conf. 12:30 dismissal 8-12 grades 1:15 pm- 4:00 pm</p> <p>10 Parent Conf. 8-12 5:30 pm – 7:30pm</p> <p>21-25 District Closed Winter Break</p>							
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The calendar includes 188 contractual certificated staff days and 183 contractual contact student days. There are 3 snow days or emergency closing days built into this calendar. Should the District use more than 3 emergency closing days the days will be used at the discretion of the Superintendent of Schools

OEA Day 12:30 Dismiss Students Δ Parent Conf Prek-7 12:30pm Dismissal Parent Conf. Gr. 8-12 12:30pm Dismissal District 12:30 pm Dismissal

<u>SCHOOL</u>		<u>STAFF</u>		<u>SCHOOL HOURS</u>		<u>STUDENTS</u>	
OHS	8:05 am	OHS	8:05 am	8:20 am – 3:25 pm	ZERO period & College Block will be 7:30 am – 8:15 am		
OPA	8:20 am	OPA	8:05 am	8:20 am – 3:15 pm	ZERO period & College Block will be 7:30 am – 8:15 am		
STEM	8:15 am	STEM	8:20 am	8:20 am – 3:30 pm			
Elementary	2:00 pm	Elementary	8:15 am	8:30 am – 3:20 pm			
Twilight Program		Twilight Program	2:00 pm	2:30 pm – 8:00 pm			

Orange High School Administrative Team

Contact Information

Principal – Jason Belton

Tel #: 973 – 677- 4050 Ext. 5071

E-mail: beltonja@orange.k12.nj.us

Vice Principal – Dr. Shadin Belal

Tel#: 973 – 677 – 4050 Ext. 5078

E-mail: belalsha@orange.k12.nj.us

Vice Principal – Kavita Cassimiro

Tel#: 973 – 677 – 4050 Ext. 5611

E-mail: cassimka@orange.k12.nj.us

Vice Principal – Anthony Frantantoni

Tel#: 973 – 677 – 4050 Ext. 5003

E-mail: frantoan@orange.k12.nj.us

GENERAL INFORMATION

Orange High School

400 Lincoln Ave

Orange, NJ 07050

Telephone Number: 973-677-4050

Fax Number: 973-677-4069

www.orange.k12.nj.us

THE ORANGE BOARD OF EDUCATION
VISION AND MISSION STATEMENTS
“GOOD TO GREAT”

Vision Statement

"The Orange Public School District commits to provide a safe and caring environment where each student is expected to grow and succeed. We pledge to prepare all students with equitable opportunities for college and career readiness, leading to lifelong learning and responsible citizenship in a competitive global community."

Mission Statement

- The Orange Public School District in collaboration with all stakeholders is responsible for promoting the academic, social, emotional and personal success of all students.
- With a commitment to academic excellence, the district provides teachers, families, and administrators the tools needed for all students to reach their full potential.
- The district serves all students in our schools, acknowledging their unique backgrounds, cultural perspectives and learning styles.
- The district recognizes that curiosity, discipline, integrity, responsibility and respect are necessary for success.
- The Orange Public School District cultivates a community of 21st century learners where students take ownership of the learning process, achieve high standards of excellence, and focus on academics.

ORANGE HIGH SCHOOL

VISION AND MISSION STATEMENT

Mission Statement

Orange High School strives to *educate, elevate, and empower* every student every day.



Vision Statement

Orange High School strives to provide a culture that empowers all learners to embrace learning, to excel, and to own their future in an engaging, inspiring, and challenging learning environment created collectively by all stakeholders.

Hard Work – All Day!

The Orange High School Student Handbook is one of several publications that students are responsible for reading.

This handbook is not all-inclusive in that it cannot possibly address all the possible scenarios which may arise and still be a convenient and understandable guide for students and parents. The Board of Education does not intend to limit its ability nor the ability of its administrators or faculty to respond to situations which are not specifically addressed herein.

The Orange High School website, the District's student/parent Code of Conduct handbook, and academic program handbooks or handouts also include student policies and expectations. Parents and students are encouraged to become familiar with and use the OHS website and Parent Portal for additional information.

ORANGE HIGH SCHOOL BELL SCHEDULE 2021-22.

Class Hours Regular Day Schedule

8:20 AM – 3:25 PM

0 Period	7:30am -8:15am
Period 1	8:20am – 9:06am
Period 2	9:09am – 9:55am
Period 3	9:58am – 10:44am
Period 4	10:47am – 11:33am
A Lunch	11:36am – 12:06pm
Period 5A	12:09pm – 12:55pm
Period 6A	12:58pm – 1:44pm
Period 5B	11:36am – 12:22pm
Period 6B	12:25pm – 1:11pm
B Lunch	1:14pm – 1:44pm
Period 7	1:47pm – 2:33pm
Period 8	2:36pm – 3:25pm

Half Day Schedule*

0 Period	7:30am -8:15am
Period 1	8:20am – 8:50am
Period 2	8:53am – 9:21am
Period 3	9:24am – 9:52am
Period 4	9:55am – 10:23am
Period 5	10:26am – 10:54am
Period 6	10:57am – 11:25am
Period 7	11:28am – 11:56am
Period 8	11:59am – 12:30pm

If there is a situation that makes school closing advisable, either before school begins or after it has started, details will be communicated via our school district's phone blast. In addition, all information will be posted on the District's homepage, www.orange.k12.nj.us. Please be sure that all telephone numbers are up to date.



**Orange Township
Public Schools**
Orange High School
Mr. Jason Belton, Principal



Gerald Fitzhugh, II, Ed.D.
Superintendent of Schools

Dr. Shadin Belal, Assistant Principal
Mr. Anthony Frantantoni, Assistant Principal
Mrs. Kavita Cassimiro, Assistant Principal

OHS House System

Continuing into the 2021-2022 school year, Orange High School will follow the House System. A House is a diverse community made up of students from specific grade levels who will transition collectively to different houses as they GROW from sophomores to seniors. The Houses are student-led and exist to strengthen the school community, to form students in leadership roles, as well as to ensure all students are actively involved in the school. The House system ensures that each student's personal academic and maturity growth is nourished by encouraging strong relationships with House faculty.

Houses (3)

The student body will be distributed into three houses by grade level: House 10 (Belal), House 11 (Frantantoni), and House 12 (Cassimiro). These houses strive to earn points throughout the year to win monthly House competitions. OHS faculty will be assigned to a house and play a supportive role for students. Leadership opportunities are available for students as each house resembles and acts as an extension of the OHS Student Council. The House System will welcome new students and fosters a positive school environment.

Houses create small communities where students can still interact with all grade levels while encouraging accountability/responsibility, communication, tradition, academic excellence and friendly competition. All future students of Orange High School will be assigned to a house: House Belton (example). Houses will be appropriately named after influential leaders and contributors to the mission and goals of Orange High School. Houses are forever, so future reunions, homecoming, and other alumni events become even more sacred and steeped in tradition.

THE CHILD STUDY TEAM

An important key to providing the highest quality education for every student in Orange is an understanding and acceptance of all children and their individual differences. Toward this end, the Child Study Team has the responsibility of identifying, evaluating, classifying, and developing appropriate education programs for students with special needs.

Referrals to the Team can be made by anyone – the classroom teacher, school administrators, the nurse, guidance counselors, parents, or even by students themselves. Parents will be consulted and notified in writing of the purpose of the referral before a study is undertaken.

ANTI-BULLYING SPECIALIST

Orange High School and the Orange School district support the anti-bullying legislation in place in New Jersey. OHS provides a school Anti-Bullying Specialist to help students discuss, report and receive counseling services for potential incident(s) of Harassment, Intimidation and or Bullying (HIB). Students who have witnessed or experienced HIB are encouraged to visit **Ms. Dana Jones** in her office located in Room 236B.

HARASSMENT, INTIMIDATION, AND BULLYING

Harassment, intimidation or bullying” means any gesture or written, verbal or physical act, or electronic communication that takes place on school property, at any school sponsored function or on a school bus that:

is reasonably perceived as being motivated by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender identity and expression, or a mental, physical or sensory disability; or is prompted by any other distinguishing characteristics; and a reasonable person should know, under the circumstance, that the act(s) will have the effect of harming a student or damaging the student's property, placing a student in reasonable fear of harm to his person or damage to his property; or has the effect of insulting or demeaning any student or group of student in such a way as to cause substantial disruption in, or substantial interference with, the orderly operation of the school.

“Harassment, intimidation or bullying” also means repeated unprovoked aggressive behaviors of a physical or psychological nature, carried out against an individual or group of individuals that result in harm or injury to the individual or group. To be considered harassment, the behavior must be unwelcomed by the recipient and have the effect of creating a hostile environment.

“Hazing” means the performance of any act or the coercion of another to perform any act of initiation into any class, team, or organization that causes or creates a substantial risk of inflicting mental or physical harm. Permission, consent, or assumption of risk by an individual subjected to hazing shall not lessen the prohibitions contained in this policy.

CYBER-BULLYING

“Electronic communication” means a communication that is transmitted by means of an electronic device, including but not limited to a telephone, cellular phone, computer or pager that takes place on school property, at any school-sponsored event or on a school bus. Cyber-bullying is the use of electronic communication to bully a person; this offense will be seriously handled.

ACADEMIC POLICIES

Please refer to the district Website for Orange Grading Promotion and Retention or read a copy housed in the school library.

GRADUATION REQUIREMENTS

To receive a New Jersey State endorsed diploma from Orange High School, each student must earn a *minimum* of 125 credits. Minimum passing scores are set by the New Jersey State Department of Education. Each year, students in grades nine, ten, and eleven must be enrolled in a program of at least 40 credits. Students, as indicated in Board of Education Policy 5460, will receive a high school diploma based on the following graduation requirements:

1. Fulfillment of the following 125 credit program requirements (Option I):

Courses	Years of Study	Credit Hours
English	4	20 credits
Mathematics	3	25 credits
Science	3	15 credits
Social Studies	3	15 credits
Physical Education	4	16 credits
Health and Safety Education	4	4 credits
Visual and Performing Arts	1	5 credits
World Languages	2	10 credits
Financial, Economics, Business and Entrepreneurial Literacy	.5	2.5 credits
21st Century Life & Careers or Career Technical Education	1	5 credits
Electives	3	15 credits

2. Option II – in whole or in part with the 125 credit program listed above (see guidelines in Appendix)
3. Proficiency in NJSLA, or End-of-Course Assessments, or the Alternative High School Assessment (AHSA) and;
4. Attainment of Board of Education attendance requirements (see attendance section for more details); and
5. All other requirements as established by the Orange Board of Education Policy 5460, Graduation Requirements.

GRADING PROGRESSION & ADDITIONAL GRADUATION REQUIREMENTS

- # In order for a freshman to be promoted as a sophomore they must earn 30 credits
- # In order for a sophomore to be promoted as a junior they must earn 60 credits
- # In order for a junior to be promoted to a senior, they must earn 95 credits
- # In order to graduate, a student must earn a minimum of 125 credits in the required courses for graduation
- # 125 credits minimum required to meet graduation requirements
- # Proficiency on the NJSLA assessments. (see pages 16-17)
- # 60 hours of Community Service (15 hours each year of school)

School Counselors must perform a Memorandum of Understanding (MOU) annually to ensure students are on target towards high school graduation. All scholars are scheduled for Algebra I and II which are 10 credits each and Geometry which is 5 credits. This denotes a semester course only.

CAREER & TECHNICAL EDUCATION AND ADVANCE PLACEMENT OFFERINGS

Accounting & Business	Health Occupation	Digital Media
Introduction to Business Financial Literacy Business Finance Business Law Accounting I Accounting II	Introduction to Health Care in Society Dynamics of Health Care in Society Scientific Principles of Nutrition Fundamentals of Health and Wellness Medical Terminology 1 and 2 Emergency and Clinical Care Health Occupations Education Anatomy and Physiology	Introduction to Digital Media Digital Media Broadcast Journalism Filmmaking Video Production
Culinary	Graphic Arts	Advance Placement Options
Diet and Nutrition Basic Foods Foods Service and Preparation Culinary Arts	Graphic Arts Web Design Graphic Arts Production Introduction to Graphic Communication Digital Production Printing Print Management Portfolio	English Language & Comp English Literature & Comp Calculus US History World History French Spanish

We also offer honors courses in the following departments: English, Algebra II, Geometry, Pre-Calculus, US History, Biology, Chemistry, Spanish, & French.

TESTING

All students will participate in a comprehensive standardized testing program in addition to being tested by instructors on specific matter.

New Jersey Student Learning Assessments (NJSLA) Updated June 5, 2019

On June 5, 2019, the New Jersey Department of Education (NJDOE) updated the high school graduation assessment requirements in both English Language Arts/Literacy (ELA) and mathematics for the Classes of 2019 through 2022, pursuant to an amended Consent Order from the Appellate Division of the Superior Court of New Jersey.

The high school assessment graduation requirements that are in place for the Classes of 2019, 2020, 2021, and 2022 are:

1. Demonstrate proficiency on NJSLA/PARCC ELA 10 and/or Algebra I; or
2. Demonstrate proficiency in ELA and/or mathematics by meeting the designated cut score on one of the alternative assessments such as other high school-level NJSLA/PARCC assessments, the SAT, ACT, or ACCUPLACER as defined in the chart below; or
3. Demonstrate proficiency in ELA and/or mathematics by submitting, through the district, a student portfolio appeal to the NJDOE.

Proficiency levels/cut scores for the Classes of 2019 through 2022 are specified in the chart below.

Pathways Available	English Language Arts/Literacy (ELA)	Mathematics
First Pathway: <i>Demonstrate proficiency in the high school end-of-course NJSLA/PARCC assessments in ELA-10 and/or Algebra I</i>	NJSLA/PARCC ELA Grade 10 \geq 750 (Level 4)	NJSLA/PARCC Algebra I \geq 750 (Level 4)
Second Pathway: <i>Demonstrate proficiency in English language arts and/or mathematics by meeting the designated cut score on one of the alternative assessments</i>	NJSLA/PARCC ELA Grade 9 \geq 750 (Level 4), <i>or</i> NJSLA/PARCC ELA Grade 11 \geq 725 (Level 3) <i>or</i> SAT Critical Reading (taken before 3/1/16) \geq 400, <i>or</i> SAT Evidence-Based Reading and Writing Section (taken 3/1/16 or later) \geq 450, <i>or</i> SAT Reading Test (taken 3/1/16 or later) \geq 22, <i>or</i> ACT Reading or ACT PLAN Reading ¹ \geq 16, <i>or</i> ACCUPLACER WritePlacer \geq 6, <i>or</i> ACCUPLACER WritePlacer ESL \geq 4, <i>or</i> PSAT10 Reading or PSAT/NMSQT Reading (taken before 10/1/15) \geq 40, <i>or</i> PSAT10 Reading or PSAT/NMSQT Reading (taken 10/1/15 or later) \geq 22, <i>or</i> ACT Aspire Reading ¹ \geq 422, <i>or</i> ASVAB-AFQT Composite \geq 31	NJSLA/PARCC Geometry \geq 725 (Level 3), <i>or</i> NJSLA/PARCC Algebra II \geq 725 (Level 3) <i>or</i> SAT Math (taken before 3/1/16) \geq 400, <i>or</i> SAT Math Section (taken 3/1/16 or later) \geq 440, <i>or</i> SAT Math Test (taken 3/1/16 or later) \geq 22, <i>or</i> ACT or ACT PLAN Math ¹ \geq 16, <i>or</i> ACCUPLACER Elementary Algebra \geq 76, <i>or</i> Next-Generation ACCUPLACER Quantitative Reasoning, Algebra, and Statistics (QAS) (beginning January 2019) ² \geq 255, <i>or</i> PSAT10 Math or PSAT/NMSQT Math (taken before 10/1/15) \geq 40, <i>or</i> PSAT10 Math or PSAT/NMSQT Math (taken 10/1/15 or later) \geq 22, <i>or</i> ACT Aspire Math ¹ \geq 422, <i>or</i> ASVAB-AFQT Composite \geq 31
Third Pathway: <i>Demonstrate proficiency in English language arts and/or mathematics through Portfolio Appeals</i>	Meet the criteria of the NJDOE Portfolio Appeal for ELA	Meet the criteria of the NJDOE Portfolio Appeal for Math

Note: Special Education students, whose Individualized Education Plans (IEPs) specify an alternative way to demonstrate proficiencies, will continue to follow the graduation assessment requirements set forth in their IEPs.

ELA and Mathematics Assessment Graduation Requirements for the Classes of 2019, 2020, 2021, and 2022

This document reflects the high school graduation assessment requirements for the Classes of 2019, 2020, 2021, and 2022, pursuant to an amended Consent Order received by the NJDOE from the Appellate Division of the Superior Court of New Jersey on June 5, 2019.

The requirements for the Class of 2019, including the cut scores, remain unchanged from the requirements that were applied to the Classes of 2017 and 2018. These requirements now apply to the Classes of 2020, 2021, and 2022.

Students who plan to continue their education after high school should register for certain college entrance exams which may include the SAT, ACT, and AP Exams. Students decide, in consultation with their counselor, which exams they should take.

The **NMSQT/PSAT** (National Merit Scholarship Qualifying Test/Preliminary Scholastic Assessment test) is administered each October to students in grades 10 and 11. See Guidance Department for dates.

New Jersey Biology Competency Test - All New Jersey public high school students, regardless of grade level, who are enrolled in a biology or content equivalent, any time during the current school year, must take the NJBCT, regardless of prior testing exposure and experience. See Guidance Department for dates.

Advance Placement Exams -All students enrolled in Advanced Placement classes are required to take the AP exams for the designated course. See Guidance Department for dates.

STUDENT RECORDS

By request, a student and his/her parents, together or separately, have the right to review the student's cumulative school records in conference with appropriate school personnel. An explanation and interpretation of the contents shall be provided at that time.

A student who has reached the age of 18, or a younger student who has the written permission of his/her parents or is accompanied by his/her parents, may examine his /her confidential records and health records, provided the appropriate school or health department official is present to explain and interpret these records, if requested.

A student and his/her parents have the right to challenge for cause any material in the student's educational records and to present evidence or argument that such material should be changed or removed. The appropriate school official may decide through an informal conference whether the challenged material is to be changed or removed. That decision is subject to a formal hearing

In all cases, access to student records by school personnel shall only be available for purposes relating to a student's education.

HONOR ROLL

OHS Honor Roll criteria are based on a student's minimum numerical grade in all graded courses. In order to qualify for High Honor Roll a student must not have a grade lower than 90%. Placement on Honor Roll requires a student not having a grade lower than 80%. Students must receive a passing grade for any classes taken Pass/Fail for both High Honor Roll and Honor Roll.

GRADING FOR TRANSFER STUDENTS

All students must have grades in all marking periods. This will only occur if there is accountability and follow through on district mandates and directions.

Procedures

Students transferring from schools in the United States:

- All students transferring into the Orange Public Schools on or before October 7th will have grades calculated from the first day of their arrival.
- Students entering after October 7th must have grades from the transferring school. Requests of records will be sent from the office of the Registrar. If records are not received within one week, follow-up is required by the counselor. Once records are received from the Registrar's office, they will be hand delivered to the counselors for input into Genesis. If conversations are required (i.e. alpha to numerical the Supervisor of Counseling will oversee the process).
 - It is important to note if grades are not received by the end of the marking period it is imperative that the teacher(s) provides the student opportunities to accumulate grades.
 - Students entering after the first making period must have report cards when registering indicating the final grade from the previous marking period. If a student arrives midway between the second (third or fourth) marking period it is imperative to attempt to get grades from the sending school up to the time of the transfer. If grades are not received it is imperative that the teacher(s) provide opportunities to accumulate grades.
 - Again, grades must be inputted in Genesis from the counselor's office. Under no circumstances should there be a transcript without grades in any marking period.

Students transferring from another Country:

- The same procedure is required if the student is coming from a school. This may require the counselors to call or e-mail the schools. There must be records.

Students who had interrupted education:

Students must make up grades

- Afterschool
- Credit Recovery
- Option II (for approved courses only)

REPORT CARDS AND PROGRESS REPORT

There are four marking periods in each academic year. At the end of each marking period, a report card is sent home. Students receive a course grade and may receive one or more teacher comments. In addition, a midterm progress report is mailed home halfway through each marking period to convey student progress in each subject. The frequency of reports is designed to keep students and parents apprised of progress or special concerns as the year proceeds. Final report cards are mailed home at the end of the year. Parents and students are encouraged to access Genesis on a regular basis. See the OHS technology coordinator for portal access.

Genesis

The Genesis Parent Portal is an online resource through which parents and students can check on attendance records, progress report comments, report card grades, and midterm and final exam grades. Information on this resource and access codes will be mailed to families in September. Questions about access codes or other concerns should be addressed to Ms. Budhu at extension 5046.

Classroom Expectations

It is the goal of Orange High School to provide a classroom environment that is conducive to learning, supports bell-to-bell instruction and offers opportunities for students to realize their academic potential.

We offer students the opportunity to learn in a pleasant, orderly and disciplined climate and culture, free from distractions or disturbances which might interfere with the educational process. To that end, teachers are expected to convey their expectations for positive learning to their students. Recognizing that each teacher and classroom settings may differ, some general rules for classroom conduct will include, but not be limited to, entering the classroom fully prepared, on time and ready to focus on the lesson; being attentive to the teacher and complying with the teacher's classroom rules and procedures; and remaining on task at all times until the teacher dismisses the class at the sound of the bell signaling the end of each period. All students are expected to adhere to these rules, as well as specific classroom rules that are created by the faculty.

Substitute Teachers

Students are expected to remain in the assigned classes and follow the directions of substitute teachers and to be cooperative in class, even if a substitute teacher's methods or procedures differ from the regular classroom teacher. Disciplinary action will be taken against students who disrupt the educational process when a substitute teacher is responsible for instruction.

Academic Dishonesty

Pupils are expected to be honest in all of their academic work. To ensure the integrity of Orange High School's educational program, a strict adherence to our district policy of academic dishonesty will be enforced. Students are expected to be honest in order to learn and grow as responsible and ethical citizens. Any breach of this standard

endangers the learning process and impugns the integrity of the entire school community. The purpose of education is to prepare students to become lifelong learners, and dishonesty undermines and inhibits that process. No forms of personal and/or academic misrepresentation are permitted. A student, whether cheating alone or helping another person to cheat, will be subject to the disciplinary procedure.

Students will be expected to:

1. Complete his/her own academic work.
2. Refrain from sharing assignments unless authorized to do so;
3. Refrain from engaging in plagiarism on any assignment; and
4. Adhere to classroom academic standards when testing.

The District subscribes to Turnitin.com, an electronic resource for helping to detect and prevent plagiarism. If required to do so by their teachers, students must submit their work to the website before presenting the work to their teacher.

Definition:

Cheating is defined as any misrepresentation of one's academic work.

Personal Misrepresentation includes attendance records; presenting falsified notes, passes or names; and any other deliberate misrepresentation to school authorities, other than academic work.

Academic Misrepresentation includes but is not limited to, stealing, copying or providing answers on any homework, quiz, test, exam, report, essay or other school assignments, and using sources without proper documentation (plagiarism) as well as changing grades.

Procedures:

A teacher who believes that a pupil has been academically dishonest in his/her class should resolve the matter in the following manner:

1. Any student found to have violated the standards for academic honesty will receive a grade of zero for the work. No make-up work will be permitted.
2. The teacher will meet with student and notify parent/guardian of alleged academic dishonesty.
3. The teacher shall file a discipline referral with an Administrator. The referral must describe in detail the dishonesty that is alleged to have taken place and must request that the matter be reviewed by the Administrator.
3. The Administrator will prescribe a penalty depending upon the previous record of the student and the severity of the offense. See the discipline section of the handbook.
4. **Any student leader (Captain, Officer, Editor, Class Representative, etc.) who violates the standards of honesty will be removed from that position and may not hold any position of leadership or trust for the equivalent of one calendar year from the date of the infraction.**
5. The Administrator will inform the advisor or coach of said Student Activity or Extra- Curricular regarding any determination of dishonesty.

OHS ATTENDANCE POLICY

Statement of Belief

It is our belief that consistent and prompt student attendance in class is essential to achieve the maximum benefit of the educational experience. Much of what is presented in class is sequential and vital to student learning. Learning requires continuity of attendance effort. Repeated absences from school or class impede the student's participation in classroom activities, and thus attendance should be and will be a significant factor in the determination of a student's grade, according to school policy.

Purpose of the Student Attendance Policy

The purpose of the Orange High School Attendance Policy is to have each student attend all classes, arriving on time and participating fully. Students and parents should familiarize themselves with the provision and procedures of the policy. It is expected that parents will support the intent of the policy and encourage students to maintain good attendance. Official school attendance is taken during the attendance period daily. Classroom attendance is taken every period.

Role of Students

- Know attendance standards and expectations
- Accept responsibility for their attendance
- Be accountable for their daily attendance by checking the Genesis Parent Portal.
- Be aware of the importance of daily attendance
- Be responsible for completing activities to compensate for lost learning opportunities after absences
- Complete make-up work on a timely basis
- Choose to be in class

Role of Parent/Guardian

- Be responsible for the student's daily attendance
- Form an alliance with the teachers committed to reducing excessive absences
- Check daily attendance on Genesis Parent Portal.
- Work in collaboration with the school to attain the highest possible attendance rate for their child
- Stress the importance of daily attendance to their children
- Recognize that learning opportunities missed due to absences cannot be exactly duplicated at a later time
- Inform the Attendance Office when students are absent by phone on the day of absence and by note upon the student's return to school.
- Support the school in its effort to maximize student learning

A. Maximum number of absences

Students are expected to attend every class, study hall, independent study and homeroom period. **Board Policy requires each student to be present for at least 90% of class meetings in order to be eligible to receive credit. The number of absences in each class may not exceed:**

18 Cumulative Absences	Full Year Course
9 Cumulative Absences	Semester Course
5 Cumulative Absences	Quarter Course (Health)
14 Cumulative Absences	Physical Education

“Cumulative absences” are those that count toward the 18 (or 9 or 5) day limit.

All class absences, whether excused or unexcused with the exception of those absences specified in Section C, will count toward the 18 (14 or 9 or 5) day cumulative absence limit.

Parents and students should check Genesis Portal each week to monitor student attendance. Any problems should be addressed promptly.

B. Excused Cumulative absences

If a student is absent for either all or part of a school day, a parent/guardian must call the Attendance’s office and send a note explaining the reason for the absence. Notes must include:

- the student’s name;
- the date(s) of absence;
- the specific reason for the absence, lateness, or early dismissal;
- the signature of the parent;
- and a daytime phone number where a parent can be reached to verify the note.

The parent/guardian must also call the Attendance’s office between 8AM – 9AM at **973-477-4050, extension 5030 or 5038.**

Notes must be presented to the Attendance’s office on the first day that the student returns from an absence or on the day of a late arrival or early dismissal. See appendix for approved religious holiday listing. **NO ABSENCE OR TARDY NOTE WILL BE ACCEPTED AFTER THE DEADLINE AT THE END OF EACH MARKING PERIOD.**

2021-2022 Deadlines for Absence Excuses

Marking Period 1: 11/13/21
Marking Period 2: 1/30/22
Marking Period 3: 4/9/22
Marking Period 4: 6/22/22

A student who is absent due to illness or injury, college visits, funeral, medical or dental appointments, driving tests or other reasons that are deemed necessary by the administration may be considered excused when the appropriate note is filed in a timely manner. Although these absences are excused, they will count toward the 18 (or 9 or 5) day limit. A note from a doctor indicating that illness is the reason for the absence does not prevent the absences from counting toward the 18 (or 9 or 5) day limit.

When a student misses part of the day, the parent must notify the Attendance Office as follows:

- For a tardy arrival with a note – the parent must call the Attendance’s Office and the student must present a parent note to the Attendance and sign in immediately upon arrival.
- For an early dismissal – the parent/guardian who is in the Genesis system as the confirmed contact must physically come to the school with the proper ID for early dismissal; the student and parent must report to the Attendance’s office to sign out before leaving school. If the student returns to school, he/she must sign back in at the Attendance’s office and obtain a pass to return to class. No phone calls will be accepted.

Parents/Guardians are responsible for insuring that their students follow the procedures for absences, early dismissals, and tardy arrivals. Failure to follow the prescribed procedures will result in the student being charged with an unexcused absence. **Students are not permitted to leave campus at any time. Any student who leaves campus without written authorization will be subject to disciplinary action.**

Planned absences are discouraged because they entail the loss of learning opportunity. In the event of necessary planned absences, parents must submit written notification to the Attendance’s office ten (10) days prior to the planned absence. Students are responsible for obtaining assignments from their teachers in advance of planned absences. Planned absences will count toward the 18 (or 9 or 5) day limit and may result in loss of credit.

Excessive student absences without acceptable reasons may be referred to the Division of Youth and Family Services (DYFS).

C. Exceptions (Excused absences that do not count toward the 18 (or 9 or 5) absence limit.)

Parents are required to notify the Attendance office by phone and written note in the following instances; however, the absences will not count toward the cumulative maximum.

1. Religious holidays

No student who shall be absent because of observance of a religious holiday shall by reason of such absence be deprived of any award, or of eligibility or opportunity to compete for an award, or of the right to take an alternate test or examination, for any of which the student may have missed by reason of such an absence, if a written excuse signed by a parent/guardian is presented. (NJSA 18A:36-14)

2. Death in the immediate family.

3. Mandatory court appearance as documented by judicial authority.

4. Long-term illness.

When a student is expected to be out of school for more than ten (10) days for medical reasons, the student is eligible to receive home instruction for up to 5 hours per week (10 hours for special education students.) Parents should contact the guidance counselor or the school medical office (extensions 1059 or 1060) for information on how to secure home instruction. Those days when the student is on home instruction do not count toward the 18 (or 9 or 5) day limit.

In addition, the following absences do not count toward the cumulative maximums:

5. Suspensions

6. Administrative conferences or exclusions initiated by the administrator.

D. Unexcused Absences

1. Truancy

A student who is absent from school without documented parental permission is considered to be truant. Students who are truant will be charged with a class cut for each class missed and will be assigned detentions for all cuts. Repeated instances of truancy by students under age 16 may be referred to municipal court.

2. Cutting class

A student who is absent from class without express permission from the teacher or an administrator will be charged with cutting class (CUT). Parents will be notified on the day of the cut and Saturday Detention will be assigned by the Attendance or attending Administrator. A cut is an absence that will count toward the 18 (or 9 or 5) day limit. Repeated instances of cutting may result in more severe disciplinary sanctions.

First Offense:

- A. 1 Hour ISS (Detention) & zero for the day.

Second Offense:

- A. 2 Hour ISS (Detention) & zero for the day.
- B. Parent notification via phone and letter.

Third Offense:

- A. 2 Hour ISS (Detention 2 Days) & zero for the day.
- B. Parent Notification and/or Conference.

Fourth Offense:

- A. 2 Hour ISS (Detention 3 Days) & zero for the day.
- B. Loss of Credit
- C. Parent Conference.

***WORK MISSED DUE TO CUTTING CLASS MAY NOT BE MADE UP**

E. Make-Up Policy

When a student's class absence is excused, the student is allowed two school days to complete missing work/tests for each day absent to receive full credit. For example, if a student has an excused absence of three days, the student will have six school days to complete his/her work. **Students are not entitled to make up work or tests missed during an unauthorized absence or cut.** If a parent/guardian knows in advance that the student will be absent from school, students should obtain assignments prior to the absence and complete them before returning to school. Suspended students are also expected to obtain their assignments and make an effort to complete their work while out of school.

F. Attendance Appeals

A student who has exceeded the maximum number of cumulative absences (18 or 9 or 5) may appeal for a waiver of the loss of credit. Appeal forms may be obtained from the office of the appropriate School Attendance Office at 973-677-4050 ext. 5038. Appeals will be considered when based upon 1) serious

illness which is documented by a physician note; 2) legal obligations beyond the student's control; or 3) patterns of attendance that demonstrate substantial improvement following earlier instances of absenteeism. **NO APPEAL WILL BE GRANTED IF ANY OF THE ABSENCES ARE UNEXCUSED CUTS. PARENTS ARE RESPONSIBLE FOR REPORTING THEIR STUDENTS' EXCUSED ABSENCES TO THE ATTENDANCE OFFICE IN A TIMELY MANNER THAT IS BEFORE THE DEADLINE AT THE END OF EACH MARKING PERIOD.** Appeals must be filed at the end of each course; the grade-level Attendance Office will notify the parent/guardian of the decision.

Tardiness

Tardy arrival to class disrupts the lesson in progress and deprives the tardy student of valuable learning opportunity. Students are required to be on time to their classes, homeroom, study halls, independent study periods, and cafeteria assignments. During instructional periods, they are expected to be in their seats and ready for work, at the sound of the bell.

- **Classes begin at Orange High School at 8:20a.m. The entrances are closed, and the hallways are cleared. If you arrive at OHS at or after 8:20a.m., you are late, and consequences will be issued.**
- Any student arriving to school after 8:20 a.m. must swipe in, receive a late pass and proceed straight to class-no lockers, bathroom, etc. Students will be assigned an ISS Detention date (please refer to Disciplinary Action for more detail). Failure to report to ISS Detention will result in further disciplinary actions.
- **Any student not in the building by 8:45 a.m. MUST have a parent come into the attendance office and sign student into school.**

First Offense:

- A. Warning
- B. Parent notification via phone and letter.

Second Offense:

- A. 1 Hour ISS (Detention)
- B. Parent Conference

Third Offense:

- A. 2 Hour ISS (Detention)
- B. Parent Conference

Fourth Offense:

- A. 2 Hour ISS (Detention 2 Days)
- B. Parent Conference

STUDENT SERVICES

School Social Workers

The Student Assistance Program works closely with teachers, administrators and parents to provide support for students who may be experiencing personal, family, academic and/or peer difficulties. The school social workers provide in-school assessment, crisis intervention, counseling and referral services, with goals of supporting and empowering students to build upon their existing developmental assets. Concerns for which students may seek assistance include (but are not limited to): Depression, Anxiety, Bullying, Substance Abuse, Self-Harm, Self-Esteem, Social Skills, Family Changes, Anger, Abuse/Neglect, Eating Disorders and Crisis Management. All sessions are confidential. When students at the high school level seek help on their own, they are encouraged to share this with their families. We do not, however, automatically contact parents unless our assessment indicates a safety risk. This would include a student who is in danger of harming him or herself, harming someone else, or is being harmed by another individual. The School Social Worker is located in room 236B. Students with concerns about themselves and/or peers are encouraged to stop-in or make an appointment.

Guidance

The Guidance and Counseling Department provides a comprehensive program that promotes academic achievement. Consistent with the ASCA Model, our program is designed to be preventative and proactive in nature. Our Counselors provide individual and group counseling centered on personal/character development, consultative services, college and career readiness, referral services, interpretation of standardized assessments, test registration and study skill strategies. Additionally, our Counselors provide direct and indirect services to help develop leaders of the 21st Century!

It is the belief of the Guidance department that each student is an important, valued, developing, capable, and unique individual who will learn from experience and grow personally and educationally throughout adolescence.

OTHER STUDENT SERVICES

Library Media Center

Students may come to the Library before and after school. The library opens at 7:30am and classes start at 8:20am. The library stays open after school until 4:00pm unless there is a scheduled after-school event. Students are welcomed and encouraged to visit the library after school to work on homework and/or school projects. If you have any questions, you can call the library directly at 973-677-4050, ext. 5050 or 5017.

Throughout the year, classes are often brought to the Library by their teachers for research, writing and computer use. These classes have priority status. In order to avoid overcrowding, students must obtain a pass from the librarians before the start of 3rd block. Students must present their school ID in order to obtain a pass. Upon entering the library, students must submit the library pass to the Librarian.

Teachers can write student library passes to the library for course work. Substitute teachers may not write passes to the library.

Students may come to the library during a free period, but the library reserves the right to limit the number of students. If there are multiple classes using different areas of the library, they get priority for computer use and services.

LUNCH PERIODS – In order for students to come to the library during lunch, they must follow this procedure: Come to the library before the start of lunch; show their school ID to obtain a pass; eat lunch in the cafeteria; show the pass to the lunch duty teacher; come directly to the library; and then submit the pass to the Librarian.

Students may borrow books and other materials for two weeks at a time; these can be renewed. Lost and damaged items must be paid for so materials can be replaced. For a more detailed list of library rules and procedures, please refer to the OHS library homepage.

LOCKERS

All lockers are the property of the school and, as such, the school reserves the right to open, inspect, or restrict the use of lockers at any time.

Hall Locker Assignment Information

1. Students are assigned lockers by Mr. Neglio in LMC.
2. Students must not share lockers.
3. Students must not give their combinations to other students.
4. Students will receive locker assignments and locks on the first day of school. Replacement locks will be issued at a cost of \$5.00. **Students cannot use their own locks and must use school issued locks. Unauthorized locks will be cut off.**
5. Lockers and other storage facilities (such as desks) are the property of the School District and may be searched at any time.
6. OHS is not responsible for lost or stolen property.

LOST AND FOUND

Students should not bring valuable articles to school such as large sums of money or expensive electronic devices including cell phones, headphones, video game players, etc. **since the school is not responsible if such items are lost or stolen. Students are expected to monitor their own belongings and to secure valuables in their lockers during the school day.** In order to prevent loss, please mark all belongings with indelible ink or by sewing on nametags. Students who find or lose articles are urged to report to the security desk. Owners claiming lost articles must give satisfactory identification. Large amounts of clothing and other articles are accumulated in the lost and found department. After 30 days, unclaimed articles are donated to charitable organizations. Students must clearly write their names in all textbooks issued to them. Students are required to return textbooks at the end of each course or pay the replacement costs.

EXTRA CURRICULAR ACTIVITIES

CLUBS AND HONOR SOCIETIES

**AFTER SCHOOL PROGRAMS AND CLUBS WILL BEGIN
THE WEEK OF OCTOBER 4, 2021.**

- **PUBLIC SPEAKING & DEBATE TEAM**
 - **ROBOTICS TEAM**
 - **DIGITAL MEDIA CLUB**
 - **JOURNALISM CLUB**
 - **STUDENT COUNCIL**
 - **YEARBOOK**
- **HEALTH OCCUPATIONS STUDENT OF AMERICA [HOSA]**
- **FUTURE BUSINESS LEADERS OF AMERICAN [FBLA]**
- **DISTRIBUTIVE EDUCATION CLUBS OF AMERICA [DECA]**
 - **CULINARY CLUB**
 - **ACADEMIC TUTORING**
- **ATHLETIC ACADEMIC TUTORING**
 - **THE LADIES OF ORANGE**

To join an Extra-Curricular activity, please speak with the Activity/Club Advisor, your guidance counselor, or an OHS Administrator for assistance.

Orange High School Athletics

Participation on any Orange High School Athletics program is a PRIVILEGE.

The OHS Interscholastic Athletic Program is administered by the Athletic Department under the rules of the New Jersey Interscholastic Athletic Association (NJSIAA). In accordance with the rules of the NJSIAA, any member of the interscholastic team must be physically fit (approved by the school physical), have parental permission, and satisfy the academic requirements of the district and the state.

Please visit the OHS Athletic Department webpage for forms and protocol.

The New Jersey Department of Education code (N.J.A.C. 6A:16-2.2.h) requires all athletes to have one comprehensive physical examination per year and that the athlete submit a health history update 2 weeks prior to the first practice session for the sport. These forms are required by the New Jersey Department of Education and will be the only comprehensive physical form that will be accepted by the school district for participation in the sports program. The final requirement is that our school physician must approve the completed physical form prior to the athlete being allowed to participate in the sport, including practice sessions.

Free athletic physicals are provided several times a year, generally in early August, early September, November, and March. If a student cannot make one of the scheduled athletic physicals, they must visit their own doctor for a physical and clearance to participate.

Any student wishing to participate in OHS Athletics must also complete the online Athletic Registration process. This registration must be done with a parent/guardian and must be completed every school year prior to participation. Students without a complete Athletic Registration and/or Athletic Physical will not be able to participate on any OHS Athletic program.

Please note that students who submit paperwork for physicals after deadlines have passed are not guaranteed clearance for participation for their first day practice.

A student must have earned at least 30 credits in the previous academic year to be eligible to participate in Semester I (Fall and Winter) interscholastic athletic activities To be eligible for Semester II (Spring), the student must have successfully completed 15 credits in the preceding semester. All student-athletes must have a Cumulative GPA of 2.0 or better to participate.

*****Additional Conditions**

1. STUDENT-ATHLETES WITH FAILURES IN CURRENT/PREVIOUS MARKING PERIOD(S) ARE SUBJECT TO CONSEQUENCES, INCLUDING EXCLUSION FROM PRACTICES, GAMES, AND/OR REMOVAL FROM THE TEAM.
2. ANY STUDENT-ATHLETES WITH FAILURES IN PREVIOUS MARKING PERIODS WILL BE REQUIRED TO ATTEND ATHLETIC- TUTORING.
3. IF STUDENT-ATHLETES ARE NOT ATTENDING MANDATORY TUTORING, CONSEQUENCES WILL BE ISSUED, INCLUDING EXCLUSION FROM PRACTICES, GAMES, AND/OR REMOVAL FROM THE TEAM.

O.H.S. ATHLETIC DEPARTMENT GOALS

- To develop in student athletes the desire to continually improve through practice and development of a strong work ethic
- To provide student athletes with the opportunity to demonstrate good sportsmanship and respect for others as a means of learning positive citizenship
- To develop in student athletes emotional control, dependability, and respect for rules, property and authority
- To provide student athletes the opportunity to work as a team in order to achieve a goal and, in the process, learn the importance of cooperation and teamwork
- To foster a sense of self-worth and self-confidence in student athletes
- To provide a safe and healthy environment, free from performance-enhancing and other body-altering substances
- To provide student athletes with experiences that require problem solving, decision making and critical thinking skills
- To provide student athletes the opportunity to participate in activities with others whose backgrounds and experiences may differ from their own
- To provide student athletes the opportunity to pursue lifelong physical fitness
- To develop in student athletes a sense of team loyalty, community, and overall school spirit
- To develop within our entire community a sense of pride, loyalty and mutual support
- To encourage student athletes to achieve academic success and keep athleticism in proper perspective

OBJECTIVES OF THE INTERSCHOLASTIC ATHLETIC PROGRAM

- To develop strength of character, integrity, social competence, and ethical and moral values consistent with the needs and demands of the community and society, and the mission of
 - Orange Township Public Schools
- To strengthen the virtues of good sportsmanship, self-sacrifice, fair play, and teamwork essential to success in athletics and in our society
- To encourage the development of a stronger and healthier young man/woman, with a sound mind, and a healthy work ethic
- To promote the practice of self-discipline and emotional maturity in learning to make decisions in competitive and pressure situations

- To provide opportunity for students to strive for excellence in the practice and performance of athletics
- To develop a sense of balance between “work” and “play”
- To teach and encourage participation, which contributes to the success and well-being of the team
- To motivate students to improve individual athletic skills through practice and preparation
- To teach students strategies of a particular sport, the importance of adhering to the rules, and respect for both the officials administering the rules and their decisions
- To demonstrate to our athletes that participation in an interscholastic sports program has responsibilities which students must properly fulfill in order to compete
- To develop in students an understanding of the value of athletics in a balanced educational process

Orange High School Athletic Programs

Fall Sports

(August – November)

Football (JV, V)
 Soccer Boys (V)
 Soccer Girls (V)
 Girls Volleyball (JV, V)
 Cheerleading (V)

Winter Sports

(November-February)

Basketball Boys (F, JV, V)
 Basketball Girls (JV, V)
 Indoor Track (V)
 Wrestling (JV, V)
 Cheerleading (V)

Spring Sports

(March- May)

Baseball (JV, V)
 Softball (V)
 Outdoor Track (V, JV)

NJSIAA ELIGIBILITY GUIDELINES

- 1. To be eligible for athletic competition during the first semester (September 1 to January 31) a pupil must have passed 25% of the credits (30) required by the State of New Jersey for graduation (120), during the immediately preceding academic year.**
- 2. To be eligible for athletic competition during the second semester (Feb. 1 to June 30), a pupil must have passed the equivalent of 12.5% of the credits (15) required by New Jersey for graduation (120) at the close of the preceding semester (Jan. 31). Full-year courses shall be equated as one-half of the total credits to be gained for the full year to determine credits passed during the immediately preceding semester.**

Note: No student shall be eligible after the expiration of eight consecutive semesters following his/her entrance into the ninth grade. An athlete cannot participate if he/she has reached the age of nineteen prior to September 1 of any year.

Handicapped/Classified Students:

All handicapped/classified students, as defined by the New Jersey State Department of Education, shall comply with the athletic eligibility rules and regulations of the NJSIAA; in addition, the student must have evidence of the following:

1. Consent from parents or guardians for such a competitive experience.
2. The Child Study Team must certify that the youth is functioning in the school commensurate with his/her ability and is emotionally stable enough to participate in interscholastic athletics. The Principal must give final approval for participation. The medical physician of the school district must certify that the youth has the physical ability to compete equally with other participants.

Foreign Students/Transfers:

In the case of foreign students and/or transfers entering the Orange Public Schools District, the Athletic Director and Principal, working directly with the NJSIAA Administrators shall determine eligibility. The student is NOT eligible to play or practice until eligibility is determined and confirmed. Any coaches having any candidates who may come under these classifications are to notify the Athletic Director immediately. The Athletic Director will then begin the process of determining eligibility.

STUDENT-ATHLETE ACADEMIC ELIGIBILITY

All student-athletes must maintain:

- a) A current cumulative GPA of at least a 2.0;
- b) Not fail courses in the current and/or previous marking cycle of a season;
- c) Regularly attend athletic academic tutoring when required

Progress Report

All student-athletes will have their progress monitored by the Head coach, Tutors & Assistant Principal of Athletics using Genesis.

Character

No student athlete who is:

- a) **absent** from school the entire school day; or
- b) **dismissed** from class due to a behavioral incident;
can participate in any athletic program, practice and/or game play, that same day, if deemed so by the Principal or the Assistant Principal of Athletics. If a student athlete is **suspended** from school, he/she will not be allowed to participate in the contest on the day he/she must serve the suspension.

Consequences

Students who fail to meet the academic requirements will be placed in Athletic Academic Tutoring to improve their grades and GPA. If improvement is not shown, student-athletes may face consequences including but not limited to exclusion from practices, games, and/or removal from the team.

STUDENT ATHLETE REQUIREMENTS

1. Players are expected to maintain a 2.0 GPA or better in their school courses.
2. Athletes must have a current school year physical and/or medical clearance form on file in the athletic office in order to participate in practice and games.
3. Complete the online Athletic Registration process.
4. Participation is at the discretion of the coaching staff and administration.
5. Players may be denied participation in practice or contests for disciplinary reasons.
6. Players are expected to attend every practice or contest unless they are absent from school.
7. Players who quit the team are responsible for notifying the head coach immediately and returning all equipment and uniforms at that time.
8. Players must be on time for all practices.
9. Only the Principal, VP of Athletics or Head Coach can cancel practice.
10. All injuries or illnesses must be reported to the coaching staff immediately.
11. Players with injuries requiring physician or trainer attention cannot return to practice without written approval giving them clearance for practice and/or games.
12. Players are responsible for all equipment and uniforms issued to them. They will be charged the full replacement cost for any equipment or uniform lost, damaged, or stolen that is due to their negligence and will not be able to participate in prom and graduation until the cost is satisfied.
13. There is **ZERO TOLERANCE** for violence or the use of illegal drugs, alcohol, and tobacco. Violations will result in suspension or expulsion from the team, as deemed by administration.
14. There is **ZERO TOLERANCE** for any criminal activity this includes gang involvement, and hazing. Violations will result in suspension or expulsion from the team, as deemed by administration.
15. Sportsmanship for all coaches, officials, spectators, and other players is expected at all times.
16. School attendance is required for participation in all practices and games. No player can attend practice or participate in an athletic event if absent from school, unless approved by the Principal, or VP of Athletics due to extenuating circumstances.
17. Student-athletes are expected to dress appropriately on game days, as designated by coaches and the Assistant Principal of Athletics.

Anthony Frantantoni, Assistant Principal- Athletics
973-677-4050 ext 5003

SCHOOL PROCEDURES

Change of Address, Phone numbers, or Email address

For all changes to your home address, it is imperative that you promptly notify the Registrar's Office at 451 Lincoln Avenue in Orange, NJ. The number is (973) 677-4050 ext. 6093. OHS personnel do not have the authority to alter the address under which you registered as a resident.

Parents/guardians should notify the appropriate Attendance's offices at 973-677-4050 ext. 5038 to change contact information including home, work, and cell phone numbers, e-mail addresses, and emergency contact persons.

Beverages and Food

No food or beverages are to be consumed in the classrooms. Water bottles in clear containers are permissible with individual classroom teacher's consent. Water bottles may also be carried by students with medical reasons, documented by a physician, and recorded by the school nurse.

Hall Passes

Hall passes will be given out at teachers' discretion during class time. **No Passes during the first 10 minutes or last 10 minutes of the period.** It is expected that if a student is in the halls when classes are in session, he/she will have a valid pass in his/her possession

Tardy to School

If a student arrives at school after **8:20am**, he or she must report to the cafeteria to secure a pass. **This pass is not an excuse**, but merely a pass to class. The secretary in the attendance office (Room 102) will mark the student as Tardy.

Tardy to Class

Any student reporting to any class late should have it documented in Genesis, and contact home should be made to the parent/guardian if the behavior continues.

Electronic Devices, Cell/Camera Phones, Unauthorized Items

The use of cell phones/camera phones during school hours is strictly prohibited. All cell phones/camera phones must be turned off and concealed from 8:15 a.m. until 3:25 p.m., while in the hallways and classrooms. Students may use cell phones to listen to music during their designated lunch period **ONLY**.

In the event of an emergency, students are expected to ask to use the phone in the Main Office. Parents wishing to contact their child must do so by calling the Main Office.

Emergency Evacuations, Drills, and Lockdowns

All actions that should be taken during an emergency situation cannot possibly be covered in this handbook; however, there are some actions that are inherent to every emergency situation. Those are covered below:

- 1. *YOU ARE TO TREAT EACH DRILL AS IF IT WERE AN ACTUAL EMERGENCY.***
- 2. Follow the instructions of your teacher or the adult present in your classroom.**
- 3. If in the hallways when an emergency occurs, follow the directives of school personnel.**
- 4. Remain quiet so that you do not miss important instructions**
- 5. Do not use your cell phone, music player, or ear buds/headphones.**
- 6. Stay with your class until you are properly released by a school official. From time to time, we will practice emergency drills with the most common being the fire drill. Those students who fail to return to class after practice drills or who fail to remain with their class during an actual emergency will be subject to disciplinary consequences.**
- 7. Drills may come without warning or prior notice to staff and students. Drills, such as Active Shooter and Lockdowns, may have components that simulate an actual event in coordination with the Orange Police and/or Fire Departments. It is imperative that you remain calm and follow instructions from staff during these drills.**

Field Trips and Assemblies

These activities are designed to enhance the curriculum and expose students to a wide variety of topics and issues and are often related to the curriculum. Attendance at and participation in these activities is a privilege, not a right. Students need to recognize that inappropriate behavior may result in revoking the privilege to attend such events. It is the responsibility of the student to retrieve and submit any and all missing work, for ALL classes, due to field trip attendance.

- Students that are failing any class, are chronically absent and/or tardy, or have multiple disciplinary infractions will not be allowed to attend any school sponsored field trips.**

Posters

All posters must be approved by an Administrator prior to posting. Posters must be removed by the sponsoring group following the event. Posters must relate to events sponsored by an OHS organization.

Student Identification

OHS requires all students to be issued a student identification card. For 2021-22, ALL students must have an updated photo and student ID. Students must present their identification card to any school staff member when requested to do so. ID cards are required when entering the school building at all times and also required for admission to some school events and to borrow materials from the library. Without an Identification Card, items cannot be borrowed from the library.

In accordance with the school discipline policy, any student who refuses to provide identification, is unable to provide identification or provides false identification may be subject to disciplinary actions.

For students who have lost their Identification Cards: Replacement cards are available for a \$5.00 replacement fee. Identification cards can be ordered in the Attendance Office during each school day between 8:15 am and 9:00 am. Replacement fees are charged after the initial issuance and must be paid in full before the replacement card will be produced.

Campus Security/Safety - Video Surveillance/Photo and Video Policies

OHS follows the Federal law regarding the Family Education Rights and Privacy Act (FERPA). OHS's premises are monitored and recorded 24/7 by video cameras inside and outside the school to protect the student body and monitor potentially dangerous situations. Students involved in regular classroom, co-curricular, or school-related social events may be photographed, videotaped, or recorded by OHS representatives or members of the community press (TV, radio, newspaper, and internet). According to law, images or recordings are called "directory information" and may be legally used in yearbooks, rosters, programs, displays, newsletters, promotions, videos, CDs, DVDs, or other media distributed by the school. Parents who do not want the school to disclose directory information from their student's education records without prior written consent must notify the high school in writing within 10 days after the first day of school.

A full copy of FERPA policy is available by contacting the School Office. Parents with legal reasons for suppressing information, which would identify their student(s) to the public, need to meet with the Principal or Assistant Principal for the protection of both the student(s) and those who work with the student(s) in the school setting.

Hall Sweeps Protocols

Hall-Sweeps will be regularly performed during passing periods beginning with first period. Initial passing bell will sound and students will have three minutes for the passing period. Once the second passing bell sounds, an announcement will be made for all teachers to shut their doors. Any students remaining in the hallway are considered caught in the Hall-Sweep and will be subject to consequences.

Searches

Student searches by school officials may be conducted based upon reasonable suspicion that are reasonable in scope and may be conducted to detect violations of law or school rules. In order for a search to be reasonable, there must be reasonable grounds at its inception for suspecting that the search will turn up evidence that the student has violated or is violating either the law or the rules of the school. School officials may inspect student lockers or other storage facilities at any time.

Visitors

Dear Orange High School Parent(s)/Guardian(s):

Orange High School is committed to providing safe and orderly school environments for all students, staff and families in our school system. Recently, Orange High School revised our visitor's policy to ensure its effectiveness. For the 2021-22 School Year, the following safety protocols will be in place:

- ALL traffic at the school will be directed to the front main entrance of the school located beyond the Lincoln Ave parking lot. This is the only entrance open to visitors. Video systems are installed at all schools so that Security staff can see all visitors as they approach the building.
- **Note: School parking lots are for the use of school staff personnel. All visitors are encouraged to utilize street parking.**
- Security at the front desk will use access control to determine entry into schools. School doors will be locked at a certain time during the day, and at that point, all guests must be buzzed -in to the front office by a security staff member. Visitors should plan ahead to build in time for the new sign-in process as they prepare to go to a school.
- All visitors must present valid photo identification during every visit to Orange High School.
- Only legal parents/guardians visiting Orange High School for official school business will be allowed into the facility.
- All visitors must sign in and out, wear a valid visitor's pass, walk through our weapons detection system, and be escorted to their destination by a security monitor.
- All visitors must be escorted back to the security desk to sign out, return the visitor's pass, and exit Orange High School.
- Parents are asked to encourage your child(ren) to report safety concerns because it is the right thing to do. Reassure students that it is not "tattling" but good citizenship. Students must understand the dangers of not reporting and the importance of reporting.

Thank you in advance for your consideration, cooperation, and support.

ORANGE HIGH SCHOOL DRESS CODE REGULATIONS

STUDENT ATTIRE

Students should dress appropriately for a school setting. Sneakers must always be worn for physical education classes. Uniforms will not be required for this school year, but it is the expectation of the following in terms of dress:

The following items of clothing are considered to be inappropriate and are not to be worn:

- **Blouses or sweaters that show a bare midriff, halter tops, bandanas, tank tops, tops with thin straps, short shorts, short mini-skirts, clinging or form fitting spandex leggings (*without the appropriate length skorts, shorts, skirt, or dress*), pants/jeans worn below the waist, and pants/jeans with rips 4" above the knee (including any rip that shows through to skin, undergarments, or fabric.). All flannel-type pants and sleepwear are not permitted.**
- **Appropriate and safe footwear must be worn at all times. Specifically, flip-flops, "sliders", slippers, and/or backless footwear are not to be worn due to the safety factor when using stairs. All sandals must be secured at the toes and ankle for safety.**

CAFETERIA

The cafeteria should be an area for civilized socializing and eating. The following rules of conduct are expected of each student:

The cafeteria is available to students during their assigned lunch periods. **STUDENTS ARE NOT PERMITTED TO TAKE FOOD AND BEVERAGES OUT OF THE CAFETERIA UNLESS STUDENTS ARE ATTENDING THE S.P.A.C.E PROGRAM** or other previously approved teacher-supervised classroom. Violations of this rule will be handled by an Administrator.

Cafeteria expectations are very basic. We ask that students remain seated while eating and visiting. They walk into a clean eating area every day and are asked to leave a clean cafeteria for the students in subsequent lunch periods. It is expected that the students follow directions the first time they are given.

In order to keep the cafeteria clean and attractive, the following rules must be observed by all students. Any violation of the rules may result in disciplinary consequences.

1. Keep tables, chairs, and floors clean.
2. Food and beverages may not be taken out of the cafeteria.
3. Each student is responsible for cleaning his/her table before leaving the cafeteria. If directed by a teacher to clean up the table, students are expected to cooperate.
4. Students will not be permitted to leave the cafeteria without a written pass from the teacher or counselor who expects to meet with them.
5. Students may use the lavatories across the hallway from cafeteria.
6. Vending machines can only be used during lunch periods and after school.
7. Students are permitted to use cell phones. Students should speak at a reasonable volume.
8. Food will not be sold in the cafeteria during the changing time between periods and for 5 minutes at the beginning and end of each period.

CODE OF CONDUCT

Please refer to the Orange Public Schools Code of Conduct

DISTRICT DISCIPLINE CODE

Please refer to Orange School District Code of Student Conduct

OHS DISCIPLINE CODE

FAILURE TO REPORT TO TEACHER DETENTION

First Offense:

- A. Reprimand and referral back to teacher
- B. 1 Hour ISS detention (1)

Second Offense:

- A. 2 Hour ISS Detention

FAILURE TO REPORT TO ISS DETENTION

First Offense:

- A. 2 Hour ISS

Second Offense

- A. 2 Hour ISS for 2 Days

Third Offense:

- A. 2 Hour ISS for 3 Days
- B. OSS, pending circumstances.

COMPROMISING SCHOOL SECURITY

This may include, but is not limited to the following: propping exterior doors open, the use of unauthorized entrances or exits, opening exterior doors for students/visitors, or leaving the building without permission. Consequences may vary depending on the severity of the security breach.

First Offense:

- A. 2 Day ISS and/or OSS

Second Offense:

- A. 2 Day ISS
- B. 2 Day OSS
- C. Parent Conference.

Third Offense:

- A. 3 Day ISS
- B. 3 Day OSS
- C. Parent Conference
- D. Loss of (1) extracurricular activity

TYPES OF DISCIPLINARY ACTION (NOT INCLUSIVE)

One purpose of disciplinary consequences is to deter the student from continuing inappropriate behavior at school or school functions.

Teacher Detention: Required presence of a student after school in the room with the teacher/representative who assigned the student the detention. Students are to bring study materials. If the student is unable to serve a detention for any reason, an alternative study may be assigned in its place, at the discretion of the teacher.

ISS Detention: Required presence of a student after school in the room with the representative who assigned to facilitate ISS Detention. Students are to bring study materials. If the student is unable to serve a detention for any reason, an alternative study may be assigned in its place, at the discretion of an administrator. ISS detention will be held after school, beginning at 3:30pm, and held in a classroom to be determined by an Administrator.

Suspensions: Suspensions will take two forms: In-School Suspension (ISS) and Out-of-School Suspension (OSS). Students given an ISS will report to school during regular hours and then will be assigned to ISS after school, beginning at 3:30pm. OSS is the temporary removal of a student from school property for disciplinary reasons not to exceed ten school attendance days. Suspended students are not permitted on school property during the school day or for school activities. If it becomes necessary to suspend a student for a third time for any reason, a recommendation of expulsion will accompany the suspension. Parents must meet with Orange High School administration before a student is allowed to return to school. Students suspended from school will be allowed to make up their work, but can only obtain 75% credit for that work. A student suspended from school is provided with a copy of the suspension notice. An attempt will be made to reach the parent by telephone. A copy of the suspension notice is mailed to the parent/guardian.

Expulsion: Expulsion is the most severe form of discipline. It is the removal of a student from school property for disciplinary reasons for a period of time exceeding ten school attendance days. Expelled students are not permitted on school property during the school day or for school activities. No make-up work may be done for credit.

Removal from class:

- **1st Offense:** May result in a removal from the class for the remainder of the period and a parent-teacher contact required.
- **2nd Offense:** May result in a removal from the class for the remainder of the period, a parent-teacher contact required, and an ISS Detention may be given.
- **3rd Offense:** Removal from the class for the remainder of the period and a parent-teacher conference required; an ISS Detention may be given.

Administrative Rights: The administrators reserve the right to proceed to an appropriate measure of disciplinary action in order to preserve the learning climate and to insure the health, safety and welfare of the students and staff. In addition to the above stated disciplinary measures, the following policies must also be adhered to:

- **Students that are failing any class, are chronically absent and/or tardy, or have multiple disciplinary infractions will not be allowed to attend any school sponsored field trips.**
- **Students that owe fines or fees must pay the balance prior to the purchase of tickets to school sponsored events, which includes but is not limited to, Senior Prom, Class Trips, and/or Graduation.**

Faculty Rights: Teachers have the right to teach free from interruption and the right to preserve the climate for learning and teaching.

Student Rights: Students will be afforded due process and the opportunity to present the facts as they perceive them. Board Policy governs behavioral interventions with students with disabilities.

Law Enforcement Unit

Orange High School has a Law Enforcement Unit which indicates that there are surveillance cameras throughout the school. Surveillance tapes may be utilized as evidence for incidences that may occur which may cause disruption or disorder to the school. The unit will be responsible for the storage of the tapes and ensuring confidentiality.

2021-2022 COVID-19 Addendum

Health & Safety

- *Executive Order No. 251, effective August 9th, requires all mandatory use of face masks by staff, students, and visitors in the indoor portion of the school district premises. All students, staff, and district employees must wear face coverings before entering the school building and at all times while inside the building.*
- *Students and staff must be screened BEFORE entering the school building.*
 - *Staff must complete the OPS COVID-19 Survey Form every day BEFORE entering Orange High School. The link is posted below, as well as on the Orange High School and District Websites, and will be shared via email to all staff.*
 - <https://docs.google.com/forms/d/e/1FAIpQLSc19eXs5Zt0PrKIBVIVW8iDB1YOJ8jO00zETUf3X81p02xIzA/viewform>
 - *Parents must complete the Daily COVID Screening in Genesis BEFORE sending their child(ren) to school. Please keep them home if they are sick.*
 - *All staff and students will have their temperatures scanned upon entering OHS.*
- *PPE, including extra masks, hand sanitizers, and wipes will be available to staff and students. All classrooms will have an allotment of PPE at the start of the year. Please contact Mr. Frantantoni or any other OHS Administrator to replenish your supply, when needed.*
- *Students and staff that report feeling ill or showing symptoms of illness shall report to the Isolation Room (Room 115-B) where they will be seen by the school nurse. Students and staff with non-COVID-19 health concerns will have a separate office available to address their concerns.*
- *COVID-19 testing will continue to be available to staff and students at OHS twice per week. Staff and students will need to register online to be tested. The Registration information is available on the OHS and District websites.*

Emergency School Closure Due to COVID-19

*In the event there is another Emergency School Closure issued by the Governor, staff and students must be prepared to transition to either Hybrid and/or Full Remote live, synchronous instruction, **5 days per week**. Similar to what was done for 2020-21, your school faculty website must have links and codes to your Google Classroom pages, links and codes to join Remind, and other relevant contact information. If there is any need to revert to virtual learning, being prepared will make the transition as smooth and easy as possible for staff, students, and families.*

Orange High School School Safety/Pandemic Response Team

Mr. Jason Belton	Principal	973-677-4050 ext 5071
Mr. Anthony Frantantoni	Asst. Principal	973-677-4050 ext 5003
Ms. Kavita Cassimiro	Asst. Principal	973-677-4050 ext 5611
Dr. Shadin Belal	Asst. Principal	973-677-4050 ext 5078
Dr. Erica Stewart	Principal, Twilight U	973-677-4050 ext 5010
Mr. Lyle Wallace	Social Worker	973-677-4050 ext 5076
Ms. Dana Jones	Social Worker	973-677-4050 ext 5020
Ms. Lauren Spaight	Administrative Assistant	973-677-4050 ext 5021
Ms. Elizabeth Copeland	Administrative Assistant	973-677-4050 ext 5037
Mr. Edwin Vasquez	Security Manager	973-677-4050 ext 5070
Ms. Lisa King	Front Desk Security	973-677-4050 ext 50112
Officer Malcolm Simms	SRO – Orange PD	973-266-4111 ext 5042 973-489-3769 cell
Ms. Bernice Budhu	Technology Coordinator	973-677-4050 ext 5046
Mr. Anthony Neglio	Media Specialist/	973-677-4050 ext 5050
Ms. Marlene Jean	School Nurse	973-677-4050 ext 5074
Ms. Denise Baskerville	Child Study Team	973-677-4050 ext 5660
Mr. Matthew Horton	Physical Education Dept	973-677-4050 ext 5112
Ms. Sara Heitzenroeder	Physical Education Dept	973-677-4050 ext 5112
Chief Thomas Spurduto	NJROTC	973-677-4050 ext 5691
Ms. Margarita Morfin	Athletic Trainer	848-525-0142 cell
Mr. Louis Solano	Custodian – OHS	973-592-3746 cell
Mr. Augustin Benitez	Custodian – OHS	973-536-4246 cell
Ms. Claudia Alvarado-Weiner	ESL Teacher	
Ms. Anne Jure	French Teacher	
Mr. Kevin Quinn	ESL Teacher	
Ms. Jennifer Higgins	Special Education Teacher	

The OHS School Safety/Pandemic Response Team will meet monthly to review issues of health and safety that impact our school community.

APPENDIX

Memorandum of Understanding: OHS/OPA/CIAO

Class of 2015 & Beyond (Students Enrolling after September 2011)

Scholar Name _____ Current Grade _____ Date Request Created: _____

		Required	Earned	In Progress	Next Year	Recovery			Required	Earned	In Progress	Next Year	Recovery			Required	Earned	In Progress	Next Year	Recovery																				
ENGLISH (20 credits required)																										HISTORY (17.5 credits required)										21st CENTURY SKILLS/CTE (5 credits required)				
English I	5.0						Global Studies	5.0							5.0																									
English II	5.0						U S I	5.0							5.0	0.0	0.0	0.0	0.0																					
English III	5.0						U S II	5.0							VISUAL & PERFORMING ARTS (5 credits required)																									
English IV	5.0						Financial Lit.	2.5							5.0																									
TOTALS	20.0	0.0	0.0	0.0	0.0	0.0	TOTALS	17.5	0.0	0.0	0.0	0.0	0.0	TOTALS	5.0	0.0	0.0	0.0	0.0	0.0																				
MATH (25 credits required)																										HEALTH (4 credits required)										WORLD LANGUAGES (10 credits required)				
Algebra I	10.0						Health I	1.0							5.0																									
Algebra II	10.0						Family Living	1.0							5.0																									
Geometry	5.0						Driver's Education	1.0							ELECTIVES (10 credits required)																									
TOTALS	25.0	0.0	0.0	0.0	0.0	0.0	TOTALS	4.0	0.0	0.0	0.0	0.0	0.0	TOTALS	5.0																									
SCIENCE (15 credits required)																										PHYSICAL EDUCATION (16 credits required)														
Physics	5.0						Phys ED I	4.0																																
Chemistry	5.0						Phys ED II	4.0																																
Biology	5.0						Phys ED III	4.0																																
TOTALS	15.0	0.0	0.0	0.0	0.0	0.0	TOTALS	16.0	0.0	0.0	0.0	0.0	0.0	TOTALS	10.0	0.0	0.0	0.0	0.0	0.0																				
Total Credits Earned:		0.0		Total Credits In Progress:		0.0		Total Credits Projected:		0.0		Total Credits Needed:		125.0																										
RECOVERY PLANS																																								
										HSPA SCORES																														
										Subject Needed Score Date					Earned* Needed																									
										LA Literacy 200					_____																									
										Math 200					*All hrs as of MOU date																									

My signature acknowledges that I understand the information contained on this MOU, and know that it is contingent on my child passing all current & recovery classes.

Signature of Student _____ Date _____ Signature of Parent/Guardian _____ Date _____
 Signature of School Counselor/Administrator _____ Date _____



**Orange Township
Public Schools**
Orange High School
Mr. Jason Belton, Principal



**Gerald Fitzhugh, II, Ed.D.
Superintendent of Schools**

Dr. Shadin Belal, Assistant Principal
Mr. Anthony Frantantoni, Assistant Principal
Mrs. Kavita Cassimiro, Assistant Principal

OHS House System

Continuing into the 2021-2022 school year, Orange High School will follow the House System. A House is a diverse community made up of students from specific grade levels who will transition collectively to different houses as they GROW from sophomores to seniors. The Houses are student-led and exist to strengthen the school community, to form students in leadership roles, as well as to ensure all students are actively involved in the school. The House system ensures that each student's personal academic and maturity growth is nourished by encouraging strong relationships with House faculty.

Houses (3)

The student body will be distributed into three houses by grade level: House 10 (Belal), House 11 (Frantantoni), and House 12 (Cassimiro). These houses strive to earn points throughout the year to win monthly House competitions. OHS faculty will be assigned to a house and play a supportive role for students. Leadership opportunities are available for students as each house resembles and acts as an extension of the OHS Student Council. The House System will welcome new students and fosters a positive school environment.

Houses create small communities where students can still interact with all grade levels while encouraging accountability/responsibility, communication, tradition, academic excellence and friendly competition. All future students of Orange High School will be assigned to a house: House Belton (example). Houses will be appropriately named after influential leaders and contributors to the mission and goals of Orange High School. Houses are forever, so future reunions, homecoming, and other alumni events become even more sacred and steeped in tradition.

House Points

The amount of points a House earns each month is determined by several factors, all of them requiring participation of students. Houses learn to work together in order to earn points based on personal contributions, academics, conduct, charity, and a monthly contest.

House Cup

Throughout the school year, the Houses compete in various intellectual, athletic, artistic, and other competitions. Students display school spirit and House pride as they work together to achieve a

common goal. Many areas of competition give students opportunities to earn points throughout each month. The House with the highest point total at the end of the school year will be awarded the House Cup and taken on a special trip.

House Goals

The goal of The House system is to create unity and pride in their school, a greater involvement in community and a raised awareness for teamwork and supporting their peers. Our House System will prepare students for success in their post-secondary studies and careers through increased team-building and leadership opportunities. The opportunities for student engagement and success through a House system are endless. The implementation of a House system shows our progressive and innovative vision for the future of our school and the continued growth and development of our student body and school community.

OHS House System will:

- Create 3 Houses
- Houses will be led by an OHS school administrator, along with guidance counselors, teachers, and other school staff members.
- Compete across different areas, including: Academics, attendance, discipline, community relations, and school pride.
- Create leadership opportunities so that each House resembles and acts as an extension of the OHS Student Council
- Plan and organize a selection of events, competitions, school dances, fundraisers, community service, and more
- Create and execute Philanthropic Projects: Each year the Houses take turns selecting philanthropic projects. The project is then introduced to the rest of the community so that everyone can participate. Students learn that, together, they can make a big impact

Additional Facts:

- Each house has its own colors, motto, coat of arms, and a t-shirt.
- Houses will compete for points throughout the year in the areas of academics, athletics, service/spirituality, school spirit, accountability, and participation in programs to earn the title "House of the Year".
- Houses are a great way to know more people outside of the classroom setting.
- Houses are a source of positive peer-accountability and motivation that have positive effects in the classroom.

Alumni are included in the House System.

Each class has been assigned to houses according to graduation year. In the future, alumni may be contacted by their "house" student representative inviting them to an event, house activity updates or asking for professional help with a project.

High School College Planning Checklist

10th Grade-Sophomore Checklist

- Keep up your grades, continue good study habit and ask for help from your teachers or a tutor- Strive for a **B** or better. This is a good year to build GPA
- Talk to your counselor about
 - a. Classes you plan to take to meet graduation
 - b. Concurrent enrollment options or AP classes
 - c. Update your Plan of Study, file of documents and notes
 - d. CTE Re-assessment
 - e. Alternative Rd. filter
- Continue with extracurricular activities
- Community Service hours
- Start attending college fairs-**take notes and ask questions!**
- Register and take the PSAT in **October**
- Start prepping for the SAT/ACT
- Find a summer job for money for college
- Research Summer enrichment programs on college campuses
- Create your resume-include community service, extracurricular activities. Update as you progress

Parents

1. Attend College Night
2. Help your child develop independence by encouraging him or her to take responsibility for balancing homework with other activities or a part-time job. **Time management is key!**
3. Learn About standardized tests for college entrance: PSAT (www.collegeboard.com) & PLAN (www.act.org)
4. Learn the differences between grants, loans, work-study and scholarships at www.college.gov.

11th Grade -Junior Checklist

- Research careers and earning potential
- Continue to attend college fairs
- Maintain your grades this year
- Continue extracurricular and community service activities-**document, document, document!**
- Maintain good grades-or improve, take challenging courses
- Schedule an appointment with your counselor and review
 - 1.-Plan of study
 - 2.-Concurrent enrollment courses
 - 3.-College entrance exams
 - 4.-College admission requirements
- Start to focus on your career & college research

- a. Academic programs, location, size, cost, activities, athletics
- b. Narrow college list to include schools within your GPA range and above

August

- Obtain schedules and forms for SAT I and II, ACT and AP exams

September

- Register for the PSAT exam offered in **October**
- Begin scheduling interviews with admissions counselors if applicable

November

- Review your PSAT results with your counselor

December

- **Sign up for an SAT prep course-khan academy, SAT prep tests**

January

- Tour campuses to further narrow down college list

February

- Register for the March SAT or the April ACT tests

March

- Take the March SAT I exam

April

- Take the April ACT test

May

- Take AP, SAT I and SAT II exams
- Talk to teachers about writing letters of recommendation

June

- See your counselor to add new report cards, test scores, honors, or awards to file
- Take the SAT I, SAT II and the ACT tests
- **Send thank-you notes for interviews or visits**

Parents

1. Talk to your child about schools he or she is considering; ask why those are appealing; help clarify goals & priorities
2. Attend College Fairs with your child when possible
3. Visit colleges with your child, preferably when classes are in session
4. **Attend College Night!**

Summer between Junior and Senior Years

- Know the steps for applying to college
- **Apply for your PIN with FAFSA @ www.pin.ed.gov**
- **Start applying for FAFSA- begin in the spring**
- **Write essays drafts**
- Prepare Resume
- **Apply for scholarships**
- Attend summer enrichment programs
- Practice writing online applications

- Review applications, especially the essays
- Decide about applying under early decision or early action programs
- Read college mail and send reply cards to schools of interest

12th Grade- Senior Year Checklist

- **Avoid Senioritis-Stay focused to the end of the year!**
- Apply for colleges during the fall
- See your counselor to update your Naviance with official transcripts, recommendations, and applications
- Continue with letters of recommendations from teachers- Start early!!
- Essay drafts from the summer should be edited by your English teacher or counselor
- Continue applying for scholarships
- Schedule college interviews (if necessary)
- Follow up with financial aid offices

September

- Check transcripts for credits for colleges of choice
- See your counselor to update your Naviance with official transcripts, recommendations, and applications
- Register for October/November SAT I, II and ACT tests
- Recheck college list and make sure you still satisfy their admissions requirements
- Double-check deadlines
- If considering early decision status, applications are due between October 1st and November 1st

October

- Narrow down school list to final choices
- Take SAT or ACT and have official scores updated on transcripts
- Finalize all essays

November

- Submit your college applications
- Follow up with admissions office to make sure that they've received your materials-anything missing, see your counselor

December

- Early decision replies sent out
- Continue to make sure official test scores have been updated on transcripts
- Schedule remaining interviews

January

- Complete and submit college financial aid application and the FAFSA
- Go to FAFSA on the web form
- Make sure parents have completed income tax forms
- Contact the admissions to make sure that information has been received

February

- Receive Student Aid Report (SAR)-make corrections and return
- Continue completing scholarship applications

March/April

- Receive acceptance letters by April 15th
- Compare acceptance letters, financial aid and scholarship offers
- Choose an accepting college, pay **non-refundable freshman tuition deposit**

May

- Take AP exams for any AP subjects
- Make decision by May 1st, notify school by mailing commitment deposit check
- Contact waiting list colleges

June

- Request counselor to send final transcripts to college of choice
- Contact college to determine when fees for tuition, room and board are due and how much they will be

Summer After Senior Year

- Participate in summer orientation programs for incoming freshmen
- Get student health insurance

Parents

- Assist your child with college applications and deadlines
- Ask your employer whether scholarships are available for employees' children
- Complete your income tax forms so you can complete FAFSA (www.fafsa.ed.gov)
- Apply for your PIN with FAFSA @ www.pin.ed.gov

GUIDELINES FOR THE UTILIZATION OF OPTION II N.J.A.C. 6A:8-5.1 ET SEQ.

The New Jersey Department of Education (NJDOE) recognizes and acknowledges that all students will not achieve Common Core State Standards in the same manner and/or with the same level of success. To this end, the Orange School District is permitted to allow students with individualized learning opportunities outside of the traditional classroom that are stimulating and challenging and that enable students to meet or exceed the Common Core State Standards. This is commonly referred to as, "Option II." Option II allows for the design and implementation of programs to meet the needs of all students. Students are permitted to earn credit toward graduation through Option II learning experiences. These experiences include but are not limited to: interdisciplinary or theme-based programs, independent study, early college credit, magnet programs, student exchange programs, distance learning, on-line learning, work-based programs, internships, co-curricular or extra-curricular programs, and/or other structured learning experiences. In addition, Option II allows for group programs based upon specific instructional objects that meet or exceed Common Core State Standards. Participation in Option II is predicated on the application process through which students seek approval. The process for application, evaluation and assessment is detailed below. Attainment of credit toward graduation is based on the successful completion of assessments that verify student achievement in meeting or exceeding the Common Core State Standards at the high school level.

Option II Credit Attainment

Students planning to pursue course work for credit external to the traditional offerings of district curriculum are required to submit a completed application to the Principal's Option II Credit Review Committee. This committee will be comprised of the High School Principal, a designated Departmental Supervisor, Supervisor of School Counseling, and a designated School Counselor. Deadlines for submission are first week in September for Fall Semester course work and first week of January for Spring Semester course work. The Principal's Option II Credit Review Committee

will review each application to determine eligibility and grant approval/disapproval based on the criteria outlined. Each student's application will be reviewed on its own merit. The committee will ensure that each student is on track to fulfill graduation requirements. The Assistant Superintendent will review all decisions of the committee.

Grades for approved Option II course work will be reflected on a student's transcript in compliance with district policy 2624. Upon approval, policies regarding the dropping of said course work will follow those procedures as outlined by the institution providing the course work **and** the procedures as outlined in the district's Program of Studies. Option II course work will not be included in the calculation of a student's overall Grade Point Average (GPA). Official transcripts generated by course work taken outside of the district may be attached to a student's transcript. Such requests must be made through the student's assigned school counselor and approved by the school principal. Once credit has been earned in an approved Option II course, students will not be permitted to enroll in an equivalent district course.

Credit Recovery

Students receiving a final grade of "64" in a course will not receive credit. Student options include the repeat of the course during the next school year; enrollment in an approved summer school program; or enrollment in an approved Option II alternative. Option II alternatives require approval by the Principal's Option II Credit Review Committee and Deputy Superintendent. **Completed applications must be submitted by the first week in September of each school year for enrollment in a Fall Semester course and the first week in January of the school year for a Spring Semester course.** Credit Recovery courses require students to be enrolled for a minimum of 60 hours for a 5-credit course. Grades for completed Credit Recovery courses will be reflected on transcripts as consistent with the district grading policy. Credit recovery courses are included in the calculation of a student's overall GPA. The original course and final grade will be retained on the student's transcript. Appropriate credits will be applied toward graduation requirements. Credit recovery can be achieved through in-person or on-line coursework.

Advanced Credit; Additional Credit; Acceleration

Students may opt to enroll in Option II courses to include on his/her transcript and/or to advance a course level. A common example of advanced coursework is the student who takes an additional mathematics course to advance to the next level of math or a world language that is not available for study at the high school. Advance credit, additional credit, or acceleration can be achieved through in-person or on-line coursework. The following guidelines must be followed:

1. Completed applications must be received by the Principal's Option II Credit Review Committee by the first week in September for enrollment in a Fall Semester course; and the first week of January for a Spring Semester course.
2. The course must be from an accredited institution and/or monitored by a certified staff member. Accreditation must be from a United States Department of Education recognized national or regional professional accrediting organization. Advanced/Additional/Acceleration Credit courses must meet the 120-hour enrollment requirement for complete course advancement.
3. The course must be approved by the Principal's Option II Credit Review Committee.
4. An official transcript from the institution must be submitted promptly following the completion of the course. Grades for completed Advanced/Additional/Acceleration Credit courses will be reflected on transcripts in compliance with district policy 2624.
5. Permission to advance a course level is dependent on a final assessment as determined by the school principal. The assessment will be utilized to determine proficiency and the ability to succeed in the next level. The assessment does not impact the awarding of credit based on course completion. If deemed not to meet proficiency standards,

credit earned will be applied as elective credit, and the student will be required to enroll in the next, OHS level course.

6. Advanced credit can be awarded for successful completion of demonstrated proficiency in Algebra I and Geometry if taken at the middle school.

College Credit

Students may opt to enroll in college level courses and apply credits earned toward high school graduation requirements. Students enrolling in college level courses must meet eligibility requirements as established by Board of Education Policy 5460 **and** those established by the college or university. College credit can be achieved through in-person or on-line coursework. The following guidelines must be followed:

1. Completed applications must be received by the Principal's Option II Credit Review Committee by the first week of September for enrollment in a Fall Semester course and the first week of January for a Spring Semester course.
2. The course must be taken from a regionally accredited two- or four-year college/university.
3. The course must be approved by the Principal's Option II Credit Review Committee.
4. An official transcript from the college/university must be submitted promptly following the completion of the course. Grades for completed College Credit courses will be reflected on transcripts; however, the grade will be included in the calculation of a student's overall GPA.

Independent Study

The Independent Study program is intended for individuals who seek intense study in an academic area not currently offered by the OHS curriculum. Independent studies may not replace a course listed in the district's Program of Studies. Independent Study credit can be achieved through in-person or on-line coursework. The following guidelines must be followed:

1. Completed applications, Option II, and Independent Study, must be received by the Principal's Option II Credit Review Committee by the first week of September for enrollment in a Fall Semester Independent Study and the first week of January for a Spring Semester Independent Study. Independent Study applications are in addition to the Option II application. The Independent Study application provides specific details of requirements. See application for more information.
2. The course must be approved by the Principal's Option II Credit Review Committee.
3. A certified faculty member must serve as an advisor and be secured prior to the submission of required paperwork. Advisors are voluntary participants working collaboratively with the student to develop independent study goals. The responsibilities of student and advisor are detailed in the Independent Study application.
4. The Independent Study advisor is responsible for the final evaluation of the study and must submit verification those instructional objectives have been achieved. Grades for Independent Study courses will be reflected on transcripts in compliance with district policy 2624.

Internship

Students are encouraged to seek opportunities within the community to complement their education through volunteering. Under Option II, students may apply credit from Internship to high school graduation requirements if approved in advance by the Principal. The following guidelines must be followed:

A PRE-APPROVED INTERNSHIP MUST BE ESTABLISHED

1. Completed applications, Option II and Internship, must be received by the Principal's Option II Credit Review Committee by the first week of September for enrollment in Fall Semester Internship and the first week of January for Spring Semester Internship. Internship applications are in addition to the Option II application. The Internship application provides specific details of requirements. See application for more information.
2. The Internship must be approved by the Principal's Option II Credit Review Committee.
3. The student must have an approved mentor for the project by the Principal.
4. The student must complete a self-reflection and learning outcome report at the conclusion of the internship experience and submit it to his/her mentor. The mentor will include a copy of the report with his/her evaluation.
5. The Internship mentor is responsible for the final evaluation and must submit verification that Internship objectives have been met. Grades for Internship will be reflected on transcripts in compliance with the district's grading policy. Internships will be included in the calculation of a student's overall GPA. Failure to submit a report by the mentor will result in the designation of "64" or lower on the student's transcript.
6. Internship credit cannot be earned for providing assistance to a staff member.

**Orange Public School District
OHS, Twilight U & Orange Prep
Instructions for the Application for Option II Credit
N.J.A.C. 6A:8-5.1 et seq.**

1. Eligibility

- a. Option II Credit is available to students in grades 9 – 12; however, advanced/accelerated credit may be earned by students who have demonstrated proficiency in courses taken prior to high school. For example, middle school students who have demonstrated proficiency in Algebra I and/or Geometry may apply awarded credit toward graduation provided an Option II application was submitted and approved.
- b. Receipt of a completed Option II Credit Application by the Principal's Option II Credit Review Committee.
- c. Acknowledgement of student, parent, and advisor/mentor (if applicable) responsibilities, expectations and means through which the credits will be reported in the student's permanent record.

2. Complete Application

- a. Obtain an application from assigned school counselor or download forms on-line at Option II.
- b. Complete Sections 1, 2, and 3 of the **Application for Option II Credit** forms. Submit application to appropriate Department Supervisor for completion of Section 4. Independent Study and Internship Credit require the completion of additional application forms.
- c. Secure an advisor/mentor, if applicable.
- d. Obtain all signatures required in Section 5 of the **Application for Option II Credit**.
- e. Optional - include additional information that will assist the Principal's Committee in evaluating the request.
- f. Submit completed application to the Principal's Option II Credit Review Committee the first week of September Fall Semester course work and the first week of January for Spring Semester course work.

3. Application Review/Approval

- a. The Principal's Option II Credit Review Committee will review completed applications within 3-5 days following established deadlines and a determination will be made.

b. Notification of the Principal's Committee's decision to approve or disapprove will be sent to the student and parent.

4. Certification of Option II Credit

a. If approved, the student shall participate in the Option II Credit experience and submit necessary documents to verify completion. These documents shall include any or all the following and deemed necessary by the Principal's Committee: official transcript; evaluation report; attendance report; completed project; and any other elements agreed to in the Option II application agreement.

b. Following the final review of the Option II Credit experience by the Principal's Committee, notice will be sent to student, parent, and school counselor regarding the decision to award credit. The student's transcript will be amended, as necessary.

c. Appeals – students and parents have the right to appeal the decision of the Principal's Committee. Such appeals must be submitted within 3 days of the Committee's decision. The appeal should address the specific reason(s) cited by the Committee in reaching its decision. Appeals can be made regarding eligibility and/or regarding the awarding of credit.

5. If seeking to advance a level, the student shall arrange a final assessment with the content area Teacher in which he/she is seeking advancement. The content supervisor will then forward the results of the final assessment to the Principal's Committee. The student's transcript will be amended, as necessary.

The Home-School Compact

Date: September 2021

The Parents Will...

- Show interest in academic work by signing tests, assignments and report cards.
- Check homework for completion and accuracy and sign off.
- Ensure students make up any missing work.
- Ensure attendance and punctuality.
- Ensure your child is adhering to school and district rules and policies.
- Balance praise and reward to support student effort.
- Ensure your child reads every day according to district guidelines.

Parent: _____

The Students Will...

- Come to school with a positive attitude and develop self respect and discipline.
- Come prepared and ready for daily work and complete all class and homework assignments.
- Accept responsibility for learning, effort, and behavior.
- Ask teachers, parents, and peers for help when needed.
 - Make sure that you read every day at least 60 minutes (grades 5-12).

Student: _____

The School Will...

- Provide quality curriculum and instruction in a supportive and effective learning environment to enable all children to meet the standards.
- Develop opportunities for each student to meet their maximum potential.
- Provide appropriate materials and resources for students to meet 21st Century goals.
- Inform students and parents frequently of program and progress.
- Provide a safe and secure learning environment.
- Maintain highly qualified teachers/staff.
- Maintain good public relations with parents and community.

Principal: _____

Teacher: _____

Convenio entre Escuela-Hogar

Date: Septiembre 2021

Los padres de familias se comprometen a....

- Mostrar interés en los trabajos académicos mediante la firma de ejercicios, tareas y tarjetas de calificaciones.
- Revisar que la tarea esté terminada y bien hecha y firmarla.
- Asegurar que los estudiantes terminen cualquier trabajo no hecho.
- Garantizar la asistencia y puntualidad.
- Asegurarse que los niños están cumpliendo con las reglas y pólizas del distrito y escuela.
- Balance de alabanza y recompensa para apoyar el esfuerzo de los estudiantes.
- Asegúrese de que su hijo lea todos los días de acuerdo a las normas del distrito.

Padre: _____

Los estudiantes nos comprometemos...

- Ir a la escuela con una actitud positiva y desarrollar el respeto propio y la disciplina.
- Ir preparado y listo para el trabajo diario y completar todas las clases y las tareas asignadas.
- Aceptar la responsabilidad de aprender, hacer el esfuerzo y mantener la conducta apropiada.
- Pedir ayuda a los profesores, padres y compañeros cuando sea necesario.
- Asegúrese de leer todos los días por lo menos de y 60 minutos (grados 5-12).

Estudiante: _____

La Escuela se compromete a...

- Proveer un currículum e instrucción de calidad y apoyo efectivo con un ambiente de aprendizaje para que todos los niños puedan cumplir las normas.
- Proporcionar oportunidades para que cada estudiante exceda su máximo potencial.
- Proporcionar materiales y recursos apropiados para que los estudiantes puedan cumplir con los objetivos del siglo 21.
- Informar a los estudiantes y padres frecuentemente de los programas y progresos.
- Proporcionar un ambiente de aprendizaje seguro.
- Mantener maestros y empleados altamente calificados.
- Mantener buenas relaciones públicas con los padres y la comunidad.

Principal: _____

Maestro/a: _____

Kontra ant Lakay-Lekòl

Dat: Septanb 2021

Paran yo Va....

- Montre enterè nan travay akademik lè yo siyen ekzamen yo, devwa yo avèk kanè yo.
- Tcheke devwa pou wè si yo fèt byen epi siyen yo.
- Asire ke elèv yo refè travay yo te manke.
- Asire yo vini lekòl a lè.
- Asire ke ti moun ou swiv règ avèk lwa lekòl yo a distri a.
- Balanse louwanj avèk rekonpans pou sipòte efò elèv yo.
- Asire ke ti moun yo li chak jou jan selon règ distri a.

Paran: _____

Elèv yo Va...

- Vini lekòl avèk yon atitud ki pozitif e devlope respè pou tèt yo avèk disiplin.
- Vini tou prepare e prè pou travay chak jou e konplete tout devwa nan klas la e lakay.
- Asepte responsablite pou aprann, efò, e aji byen.
- Mande pwofesè, parant, e lòt elèv pou ede yo lè yo bezwen.
- Asire ke yo chak jou pou o mwens 60 minit (Ane 5-12).

Elèv: _____

Lekòl la Va...

- Bay bon liv avèk enstriksyon nan yon anviwònman kap sipòte elèv byen prepare pou yo rive nan standa yo.
- Devlope opòtinite pou chak elèv rive nan potansyalite maksimòm yo.
- Bay materyèl avèk resous ki apwopriye pou elèv rive nan objektif 21èm syèk yo.
- Enfòme elèv yo avèk paran yo sou tout pwogram avèk pwogrè nan tan apwopriye.
- Bay yon anviwònman ki gen sekirite pou elèv yo aprann byen.
- Mentni bon pwofesè e moun kap travay ki vrèman kalifye.
- Mentni bon relasyon piblik avèk paran yo e kominote a.

Direktè: _____

Pwofesè: _____

**ORANGE TOWNSHIP PUBLIC SCHOOLS
ADMINISTRATION BUILDING
451 Lincoln Avenue
Orange, New Jersey 07050
Tel: (973) 677-4000 Fax: (973) 677-2518**

**Annual Integrated Pest Management Notice
For School Year 2021-2022**



September 1, 2021

Dear Parent, Guardian, or Staff Member:

This notice is being distributed to comply with the New Jersey School Integrated Pest Management Act. **The Orange Township Board of Education Public Schools District** has adopted an Integrated Pest Management (IPM) Policy and has implemented an IPM Plan to comply with this law. IPM is a holistic, preventive approach to managing pests that is explained further in the school's IPM Policy included with this notice.

All schools in New Jersey are required to have an Integrated Pest Management Coordinator (IPM Coordinator) to oversee all activities related to IPM and pesticide use at the school.

The IPM Coordinator for **The Orange Township Board of Education Public Schools District** is:

Name of IPM Coordinator: **Edwin Vasquez**, Supervisor of Security

Business Phone number: (973) 677-4000

Business Address: 451 Lincoln Ave. Orange, N.J. 07050

The IPM Coordinator maintains the pesticide product label, and the Material Safety Data Sheet (MSDS) (when one is available), of each pesticide product that may be used on school property. The label and the MSDS are available for review by a parent, guardian, staff member, or student attending the school. Also, the IPM Coordinator is available to parents, guardians, and staff members for information and to discuss comments about IPM activities and pesticide use at the school.

As part of a school pest management plan **The Orange Township Board of Education Public Schools District** may use pesticides to control pests. The United States Environmental Protection Agency (EPA) and the New Jersey Department of Environmental Protection (DEP) register pesticides to determine that the use of a pesticide in accordance with instructions printed on the label does not pose an unreasonable risk to human health and the environment. Nevertheless, the EPA and the DEP cannot guarantee that registered pesticides do not pose any risk to human health, thus unnecessary exposure to pesticides should be avoided. The EPA has issued the statement that where possible, persons who are potentially sensitive, such as pregnant women, infants and children, should avoid unnecessary pesticide exposure.

The following items must be included with this annual notice:

- 1) A copy of the school or school district's IPM policy.
- 2) A list of pesticides that are in use or that have been used in the past 12 months on school property.

Insect Monitors, Glue Boards, Maxforce Gel, Nightwatch Monitors for bedbugs.



Orange Township Public Schools
Orange High School
Mr. Jason Belton, Principal



Gerald Fitzhugh, II, Ed.D.
Superintendent of Schools

Dr. Shadin Belal, Assistant Principal -Grade 10
Mr. Anthony Frantantoni, Assistant Principal- Grade 11
Mrs. Kavita Cassimiro, Assistant Principal- Grade 12

MEMO

To: All Instructional Staff
From: OHS Administrators
Date: September 1, 2021

Subject: Gradebook Guidelines

As we begin this school year, please ensure that you are adhering to the Genesis Gradebook Guidelines put in place for assignment categories for each marking period:

- 2- Authentic Assessments (25% of total grade)
- 2- Tests (1 teacher made + 1 Benchmark) (25% of total grade)
- 4- Quizzes (20% of total grade)
- 8- Homework Assignments (10% of total grade)
- 8-Classwork Assignments (20% of total grade)

If your gradebook does not reflect the MINIMUM, it is recommended that you make the necessary changes.





State of New Jersey
STATE BOARD OF EDUCATION

**Adoption Resolution
May 5, 2021**

**RESOLUTION
The List of Religious Holidays Permitting Student Absence from School**

WHEREAS, according to N.J.S.A. 18A:36-14 through 16 and N.J.A.C. 6A:32-8.3(j), regarding student absence from school because of religious holidays, the Commissioner of Education, with the approval of the State Board of Education, is charged with the responsibility of prescribing such rules and regulations as may be necessary to carry out the purpose of the law; and

WHEREAS, the law provides that:

1. Any student absent from school because of a religious holiday may not be deprived of any award or of eligibility or opportunity to compete for any award because of such absence;
2. Students who miss a test or examination because of absence on a religious holiday must be given the right to take an alternate test or examination;
3. To be entitled to the privileges set forth above, the student must present a written excuse signed by a parent or person standing in place of a parent;
4. Any absence because of a religious holiday must be recorded in the school register or in any group or class attendance record as an excused absence;
5. Such absence must not be recorded on any transcript or application or employment form or on any similar form; and
6. The Commissioner, with the approval of the State Board of Education, is required to:
 - (a) prescribe such rules and regulations as may be necessary to carry out the purposes of this act; and
 - (b) prepare a list of religious holidays on which it shall be mandatory to excuse a student. The list, however, is to be a minimum list. Boards of education, at their discretion, may add other days to the list for the schools of their districts; and

WHEREAS, the New Jersey Department of Education makes every attempt to ensure the accuracy of the dates using the lunar, Gregorian and Julian calendars; and

WHEREAS, the district board of education has the right to add any bona fide religious holiday to the list for its own schools;

WHEREAS, dates within this resolution may not be fixed before the State Board adopts the annual calendar and may require additional revision; now therefore be it

RESOLVED, that the State Board of Education permits the Commissioner of Education, after annual adoption by the State Board of Education, to revise the dates provided in list of religious holidays; and be it further

RESOLVED, that the State Board of Education adopts the following list of religious holidays for the 2021 - 2022 school year:

2021-22 School Year Observances

July 2021

Date	Observance
July 9	Martyrdom of the Bab (Baha'i)
July 17-22	Hajj Day (Islam)*
July 18	<ul style="list-style-type: none"> • Tish'a B'Av (Jewish) • Yawm al-Arafa (Islam Dawoodi Bohra)*
July 19	Eid al-Adha (Islam Dawoodi Bohra)*
July 19-23	Eid al-Adha (Islam)*
July 24	<ul style="list-style-type: none"> • Asalha Puja Day (Buddhist) • Guru Purnima
July 27	Eid-e-Ghadeer (Islam Dawoodi Bohra)*

August 2021

Date	Observance
August 1	<ul style="list-style-type: none"> • Fast in Honor of the Holy Mother of Lord Jesus (Eastern Orthodox Christian) • Lamma (Christian and Wicca)
August 6	Transfiguration of the Lord (Eastern Orthodox Christian)
August 9	<ul style="list-style-type: none"> • 1st Muharram (Islamic New Year) • 1st Muharram (Islam Dawoodi Bohra)*
August 9-18	Ashara Mubarak (Islam Dawoodi Bohra)*
August 12-23	Onam (Hindu)*
August 13	Naga Panchami (Hindu)* ¹
August 13-15	Obon (Buddhist)

August 15	<ul style="list-style-type: none"> • Feast of the Assumption of the Blessed Virgin Mary (Catholic Christian) • Dormition of the Theotokos (Orthodox Christian)
August 18	Yawm Aashura (Islam Dawoodi Bohra)*
August 22	<ul style="list-style-type: none"> • Ulambana (Buddhist) • Raksha Bandhan (Hindu)*
August 30	Krishna Janmashtami (Hindu)*

September 2021

Date	Observance
September 1	Ecclesiastical Year begins (Eastern Orthodox Christian)
September 3-10	Paryushana (Jain)*
September 6-8	Rosh Hashanah (Jewish)
September 7	<ul style="list-style-type: none"> • His Holiness Sakya Trizin's Birthday (Buddhist) • Feast of Trumpets (Church of God, Philadelphia Church of God)
September 7-29	Sh'mini Atzeret (Jewish)
September 8	Nativity of Mary (Christian)
September 10	Ganesh Chaturthi (Hindu)*
September 16	<ul style="list-style-type: none"> • Yom Kippur (Jewish) • Day of Atonement (Christian, Church of God, Philadelphia Church of God)
September 21	Nativity of the Theotokos (Eastern Orthodox Christian)
September 21-27	<ul style="list-style-type: none"> • Sukkot (Jewish) • Feast of Tabernacles (Church of God, Philadelphia Church of God)
September 21-29	Mabon (Wicca/Pagan)
September 27	<ul style="list-style-type: none"> • The Elevation of the Holy Cross (Eastern Orthodox Christian) • Chehlum Imam Hussain (Islam Dawoodi Bohra)*
September 28	Last Great Day (Church of God, Philadelphia Church of God)
September 29	Simchat Torah (Jewish)

October 2021

Date	Observance
October 7-15	Navaratri (Hindu)*
October 18	Milad an-Nabi (Islam Dawoodi Bohra)*
October 19	Maulid al-Nabi (Islam)*

October 20	<ul style="list-style-type: none"> • Installation of the Scriptures as Guru Granth (Sikh) • Birth of B'ab (Bah'i)
October 22	Urus-Syedna Mohammed Burhanuddin (Islam Dawoodi Bohra)*

November 2021

Date	Observance
November 1	<ul style="list-style-type: none"> • All Saints' Day (Christian) • Samhain-Beltane (Wicca)
November 2	All Souls' Day (Christian)
November 5	Goverdhan Puja (Hindu)*
November 7	Birth of Baha'u'llah (Baha'i)
November 9	Milad Imam-uz-Zamaan (Islam Dawoodi Bohra)*
November 12-16	Diwali (Hindu, Jain, Puja, Deepavali and Sikh)*
November 21	The Presentation of the Theotokos to the Temple (Eastern Orthodox Christian)
November 24	Guru Tegh Bahadur Martyrdom (Sikh)
November 25	<ul style="list-style-type: none"> • Day of Covenant (Baha'i) • Milad Syedna Mohammed Burhanuddin (Islam Dawoodi Bohra)*
November 27	Ascension of 'Abdul'l Baha (Baha'i)
November 28	<ul style="list-style-type: none"> • Nativity Fast begins (Eastern Orthodox Christian) • First Sunday of Advent (Christian)
November 28-December 6	Hanukkah (Jewish)
November 29	Guru Nanak Dev Sahib Birthday (Sikh)

December 2021

Date	Observance
December 8	Immaculate Conception (Christian)
December 21-22	Yule (Wicca and Christian)
December 25	<ul style="list-style-type: none"> • Christmas (Christian) • The Nativity of Christ (Eastern Orthodox Christian)
December 26	Zarathosht Diso (Zoroastrian)

January 2022

Date	Observance
January 1	<ul style="list-style-type: none"> Gantan-sai (Shinto) Mary, Mother of God - Catholic Christian
January 3-10	Holy Convocation (Church of God and Saints of Christ)
January 5	Birthday of Guru Gobindh Singh Sahib (Sikh)
January 6	<ul style="list-style-type: none"> Feast of Epiphany (Christian) Feast of Theophany (Eastern Orthodox Christian) Nativity of Christ (Armenian Orthodox)
January 7	<ul style="list-style-type: none"> Feast of the Nativity (Eastern Orthodox Christian)
January 10	<ul style="list-style-type: none"> Bodhi Day (Buddhist)
January 13	<ul style="list-style-type: none"> Maghi (Sikh)
January 14	<ul style="list-style-type: none"> Makar Sankranti and Pongal (Hindu)*
January 16	<ul style="list-style-type: none"> World Religion Day (Baha'i)
January 17	<ul style="list-style-type: none"> Tu B'shvat (Jewish)

February 2022

Date	Observance
February 1	Chinese/Lunar New Year (Confucian, Daoist, Buddhist)
February 2	<ul style="list-style-type: none"> The Presentation of Our Lord to the Temple (Eastern Orthodox Christian) Imbolic-Candlemas (Wicca and Christian)
February 3-12	Midwinter Ceremonies (Native American)
February 5	Vasant Panchami (Hindu)*
February 15	Nirvana Day (Buddhist)
February 16	Ayyam al Beez (Islam Dawoodi Bohra)*
February 17	Jonah's Passover (Eastern Orthodox Church)
February 20	Urus – Syedna Taher Saifuddin (Islam Dawoodi Bohra)
February 26-March 1	Intercalary Days (Baha'i)
February 28	Yawm al-Mab'ath (Islam Dawoodi Bohra)

March 2022

Date	Observance
March 1	<ul style="list-style-type: none"> Shrove Tuesday (Christian) Maha Shivaratri (Hindu)* Lailat al Miraj (Islam)*

March 2	Ash Wednesday (Christian)
March 7	Clean Monday (Eastern Orthodox Christian)
March 13	L. Ron Hubbard's Birthday (Church of Scientology)
March 17	Purim (Jewish)
March 18	<ul style="list-style-type: none"> • Holi (Hindu)* • Hola Mohalla (Sikh)*
March 19	Lailat al Bara'ah (Islam)*
March 20	Ostara (Wicca)
March 21	Naw-Ryz (Baha'i)
March 22	Nowruz (Zoroastrian)
March 25	<ul style="list-style-type: none"> • The Annunciation of the Theotokos (Eastern Orthodox Christian) • The Annunciation of the Virgin Mary (Christian)
March 26	<ul style="list-style-type: none"> • Khordad Sal (Zoroastrian)

April 2022

Date	Observance
April 1	<ul style="list-style-type: none"> • Souramana Yugadi (Hindu)* • Chandramana Yugadi(Hindu)*
April 2-May1	Ramadan (Islam)
April 8	<ul style="list-style-type: none"> • Visakha Puja (Buddhist) • Buddha's Birthday/Buddha Day Buddha Day*
April 10	<ul style="list-style-type: none"> • Palm Sunday • Ramnavami (Hindu)*
April 13-20	Memorial of the Feast of the Lord's Passover (Church of God and Saints of Christ)
April 14	<ul style="list-style-type: none"> • Holy Thursday (Christian) • Mahavir Jayanti (Jain)*
April 15	<ul style="list-style-type: none"> • Holy Friday (Christian) • Passover/Days of Unleavened Bread (Church of God and Saints of Christ) • Lord's Evening Meal (Christian, Jehovah's Witness) • Passover (United Church of God)
April 15-22	Passover (Jewish)
April 16	<ul style="list-style-type: none"> • Lazarus Saturday (Eastern Orthodox Christian) • Theravadin New Year (Buddhist) • First Day of Unleavened Bread (Church of God)

April 16-22	Days of Unleavened Bread (Philadelphia Church of God)
April 17	<ul style="list-style-type: none"> • Easter (Christian) • Palm Sunday (Eastern Orthodox Christian)
April 18	Easter Monday (Christian)
April 20	<ul style="list-style-type: none"> • First Day of Ridvan (Baha'i) • Shahadat – Amirul Mumineen (Islam Dawoodi Bohra)*
April 21	Holy Thursday (Eastern Orthodox Christian)
April 22	<ul style="list-style-type: none"> • Holy Friday (Eastern Orthodox Christian) • The Last Friday of the Great Lent (Eastern Orthodox Church) • Last Day of Unleavened Bread (Church of God)
April 23-24	<ul style="list-style-type: none"> • Laylatul Qadr (Islam Dawoodi Bohra)*
April 24	<ul style="list-style-type: none"> • Easter (Eastern Orthodox Christian) • Milad Syedna Mufaddal Saifuddin (Islam Dawoodi Bohra)*
April 25	<ul style="list-style-type: none"> • The 11th Panchen Lama's Birthday (Buddhist) • Bright Monday (Eastern Orthodox Christian)
April 26	<ul style="list-style-type: none"> • Hanuman Jayanti (Hindu)*
April 28	<ul style="list-style-type: none"> • Ninth Day of Ridvan (Baha'i) • Laylatul Qadr (Islam)*
April 29	Aakhir Jumo'a (Islam Dawoodi Bohra)*

May 2022

Date	Observance
May 1	<ul style="list-style-type: none"> • Beltane (Wicca) • Twelfth Day of Ridvan (Baha'i)
May 2	Eid al-Fitr (Islam Dawoodi Bohra)*
May 3	Eid al Fitr (Islam)*
May 5-6	Yom Ha'Azmaut (Jewish)
May 19	Lag B'Omer (Jewish)
May 24	Declaration of the Bab (Baha'i)
May 26	Ascension of Our Lord (Christian)
May 29	Ascension of Baha'u'llah (Baha'i)

June 2022

Date	Observance
June 5	Pentecost (Christian)
June 4-6	Shavuot (Jewish)
June 12	Pentecost (Eastern Orthodox Christian)
June 16	Martyrdom of Guru Arjan Dev Sahib (Sikh)
June 20	Fast of the Holy Apostles (Eastern Orthodox Christian)
June 24	Litha (Wicca)

Angelica Allen-McMillan, Ed.D., Acting Commissioner
Acting Secretary, N.J. State Board of Education

Kathy Goldenberg, President
N.J. State Board of Education

¹ * *Disclaimer: New Jersey Department of Education has made every attempt to ensure the accuracy of the dates. The information has been verified through the use of various sources and some dates may vary due to the lunar, Gregorian and Julian calendars.*

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